

# Minutes of the Annual Meeting of Residents of Grimley Parish &

## Minutes of the monthly meeting of Grimley Parish Council

*Celebrating 130 years of service to the community*

**Monday 24<sup>th</sup> March 2025, 7.30pm**  
**Peace Hall, Sinton Green**

**Present:** Parish Cllrs A. Collett (Chair), P. Ayers, S. Russell, A. Sinclair, S Wilson & R. Woodhouse.  
**Attending:** County Cllr Scott Richardson Brown. District Cllr Dean Clarke. Parish Clerk/RFO L. Stevens. 1 visitor from outside the parish. 2 residents.  
**Apologies:** Parish Cllr G. Moore.  
**Apologies received during meeting:** Parish Cllrs M. Boyle & G. Probert.  
**Public meeting commenced at 7.34pm**

**a/25 Welcome and information** provided at the beginning of each council meeting, **points of order, apologies for absence and declarations of interest.**

- a. **Option for vote for a Chair for residents' meeting.** No proposals. Parish Cllr Chair A. Collett took the Chair as a courtesy.
- b. **Points of order.** (nil).
- c. **Adjustments to facilitate public participation** (nil requested). **Declarations of interest (New or previously made).** (nil new).
- d. **Apologies** and reasons for absence from Cllrs as listed above. **Resolved** and duly **approved.** Prps: AC. Scnd: AS. Attendance register updated.

**b/25 Public Open Forum.** *Please refer to 'information provided to public', a copy is on seats and on our website. Stading orders suspended as a matter of course. No vote taken.*

- i. **Mobile phone mast** project update. No update to provide.
- ii. **Dog fouling** at Monkwood Green and Sinton Green originating from dogs of residents of the parish and, professional dog walking companies trespassing and fouling crop fields in Grimley village. Names of individuals were collected by Cllrs to be passed to the landowners. It was agreed that this matter be referred to the district council dog warden for enforcement action.  
**Dog waste signs** - Reported to have been installed by MHDC. DCllr to check with council officers as to exact locations. Cllrs considered that the wording of district signs might not be effective. Other parishes have had more success with signs such as:

*"Residents Request" Please do not foul.*

*We pride ourselves on this place. Please assist us in keeping this area clean and tidy.*

Cllr Russell to confirm wording, with a view to Clerk laminating and exploring option to locate one sign at all footpath entrances to discourage fouling on crop fields and parish council land.

Cllr  
wood-  
house

Clerk

DCllr

Cllr  
Russell  
Clerk

**Dog waste bins** – Clerk to obtain quote for additional bin in vicinity of Monkwood Green main pond and also speculative/future query for additional bin by The Fox. *Note post meeting: Quote: Glasdon 1x Super Trimline 50™ HSL Litter Bin in Black, with below ground fixing post for concreting in, metal liner & gold bin-it symbol - £289.09 +VAT. Delivery free of charge to mainland uk.*

*(The Clerk noted but no debate was undertaken due to lack of time, that bins might not be permitted to be placed in direct line of sight on a SSSI – nb. the site is a national nature reserve and not a public park with recreational purposes. The bin by the bus shelter was permitted by Natural England as being near an existing structure /infrastructure, with the proviso that picnicking not be encouraged on the SSSI – hence the design of the bin chosen at that location.)*

Clerk

c/25

**Devolution** - Update on the forthcoming mandatory merger of district and county councils and implications for parish councils.

**Update from our DCILr and CCILr** (with supplementary info obtained post meeting from the County Council website): The WCC Overview and Scrutiny Performance Board met on 18 March 2025 to discuss interim proposals. Key findings of the WCC Options Appraisal include that there are likely two options for Worcestershire (either a single or two unitary authorities); it could be said that only the single unitary model meets the criteria set by Government; County Council financial modelling supports pursuing the single unitary option because in their opinion having two unitary authorities would take longer to achieve savings and have a lower level of benefits over time; Many district authorities currently favour a split unitary model as having a better level of local representation for residents. Recommendations from the WCC Overview and Scrutiny Performance Board went forward to Cabinet on 20 March, where the proposed draft WCC Interim Plan continues to be debated.

Parish councils will come under pressure to take on more services – and yet we also see this as an unique opportunity. New service provision by the parish council will require funding via council tax.



**County Council's January response to Devolution**



**Government Website Devolution announcement**

### **What could a parish council take on if residents request it?**

Bigger parish councils will be given the option to take over all libraries, public gardens, public toilets etc. Grimley parish is on a much smaller scale. Nonetheless, this can be an opportunity if residents desire it. We could explore deeper parish council involvement in.....

- Mowing/maintenance of all verges.
- Extensions to the lengthsman scheme (which cares for drains, gullies and roadside paths on minor roads). This might include extension training to operate heavy machinery (diggers) in order to care out verge maintenance for example and, permits for roadside weed control.
- Maintenance on bridleways and public rights of way/sign posting and more controls over liaisons with landowners regarding legal care of styles/gates.

At this time, the parish council has no jurisdiction over private land or church land and it is not envisaged that this would change. There were no questions from the public.

d/25	Report of the County Councillor – Scott Richardson Brown	
	<ul style="list-style-type: none"> <li>- Appendix 4 - notice of the forthcoming county council elections. CCllr Richardson Brown will not be standing in May but assured of his continued attendance until then.</li> <li>- County perspective on Devolution as above.</li> <li>- Oakhall Green signs on sharp bend to be installed asap.</li> <li>- All Dark Lane issues to be passed to CCllr for him to chase.</li> <li>- CCllr to check whether funds can be made available to the Peace Hall repainting project.</li> </ul>	Clerk CCllr SRB
e/25	Report of the District Councillor – Dean Clarke	
	<ul style="list-style-type: none"> <li>- District perspective on Devolution as above.</li> <li>- SWDP continues under review.</li> <li>- District portion of council tax is not increasing as district finances are stable, with sufficient reserves.</li> <li>- Peace Hall update as below.</li> </ul>	
f/25	Community reports had been requested from the following	
	<ul style="list-style-type: none"> <li>- St Bartholomew's Church Committee – none received.</li> <li>- Grimley Peace Hall Committee – verbal update.</li> </ul> <p>87 breakfasts provided for residents at a recent event. The value of the social impact of these events should not be underestimated. The Barn Dance on 15 March made a profit of £589.89 to be split 50:50 between St Bartholomew's Church and Grimley Peace Hall.</p> <ul style="list-style-type: none"> <li>- Worcestershire Wildlife Trust – none received.</li> <li>- Lengthsman – none received.</li> </ul> <p><i>Note post meeting:</i> Worcestershire County Council has confirmed that there will be a 3.95% uplift to the budget for the 2025-26 Financial Year.</p> <ul style="list-style-type: none"> <li>- PCSOs – See App 2, received post meeting.</li> <li>- Grimley Holt Primary School – none received.</li> <li>- Grimley Smaller Charities – Chair G.G in attendance.</li> </ul> <p>Written report attached Appendix 3. Additional discussions on the Anna Ball charity which historically provided books to primary school children of the parish.</p> <p>Parish Councillors asked that the Grimley Smaller Charities be thanked for their contributions to the parish over the years, including support and provision of some of the parish defibrillators.</p>	
g/25	AOB and closing questions - nil	
	<p>Cllrs suggested booking a public speaker next year in order to gather more interest from residents and local organisations. Suggestions included on the topic of the wildlife of Monkwood Green or the SSSIs/monastic fishponds in Grimley village.</p> <p>A reminder of the District Council litter picking scheme 'Adopt A Street'  <a href="https://www.malvern hills.gov.uk/join-the-adopt-a-street-scheme">https://www.malvern hills.gov.uk/join-the-adopt-a-street-scheme</a></p> <p>Close of the annual meeting of residents with thanks to all.</p>	



Grimley Parish Council as a legal entity was passed into law in spring 1895, making our parish council 130 years old this May 2025.

130 years of service to the community is without doubt something to celebrate.

As part of this celebration our new website has gone live:

<https://grimley-pc.gov.uk/>



[FIRST ARTICLE]

We propose in the course of a few brief articles indicate some of the most interesting provisions of the Local Government Act, or, as it is popularly called the Parish Councils Act, and to give such particulars as may be available in regard to its application to the county of Worcester. The general scope and effect of the measure is by this time pretty well known. Broadly speaking, it may be said to adapt to rural districts the principles of popular self-government which 60 years ago were applied to municipal corporations, and six years ago to the county authorities. All the existing district and parish bodies will be affected by the new law, the object of which is to draw into the hands of popularly constituted councils the whole duty of managing local affairs. The vestries will be deprived of most of the civil powers, which pass to the Parish Meetings and Parish Councils; and the Rural District Councillors will be entrusted with the duties hitherto discharged by the Boards of Guardians and Rural Sanitary Authorities. Increased powers are given to the new bodies, and they will be elected on a popular register and under the provisions of the Ballot Act. Thus a change of the most sweeping character is impending—a change moreover which the interests of every resident in the rural districts are involved. It is therefore of great importance that all should endeavour to gain at least a general knowledge of the system, which will at the end of the year supersede the complicated arrangements which long use has made us familiar.

PARISH COUNCILS IN WORCESTERSHIRE.

A comprehensive paper issued by the County Council enables us to state that Parish Councils will be constituted for 214 rural parishes in this county. Of these parishes 113, having a population of 300 or upwards, will, as a matter of course, elect a Parish Council. Seventy-eight other parishes, having a population of 100 or upwards, will, if the parish meeting so resolve, also elect a Parish Council. In the 23 remaining parishes, with a population of less than 100, Parish Councils may, with the consent of the parish meeting, be established by order of the County Council. The Local Government Committee have resolved to recommend the County Council that the number of Parish Councillors to be elected shall be seven in places under 500 population, nine in places under 800, 11 in places under 1,200, 13 in places under 1,800, and 15 in places over 1,800. Applying this rule, we give in the following paragraphs a list of the Parish Councils to be established in the different Unions of the county, with the number of Parish Councillors in each case:

MARTLEY.—Abberley, 563, nine; Alfrick, 375, seven; Areley Kings, 731, nine; Astley, 828, eleven; Clifton-on-Teme, 454, seven; Grimley, 575, nine; Hallow (North), 1,282, thirteen; Leigh (part), 1,176, eleven; Martley, 979, eleven; Pensax, 440, seven; Shrawley, 467, seven; Suckley, 664, nine; Wichenford, 339, seven; Witley (Great), 472, seven.

Source: with kind permission of the British Newspaper Archive.  
Worcestershire Chronicle Sat 21 July 1894.

30/25

**Welcome and information** provided at the beginning of each council meeting, **points of order, apologies for absence and declarations of interest.**

Apologies as above.  
No new declarations.  
Chair: Parish Councillor Adam Collett.

31/25	<b>Minutes of previous meetings</b> – Motion to approve previous minutes.	
a.	24 <sup>th</sup> February 2025. Prps: SW. Scnd: AC. <b>Resolved.</b> Duly <b>approved.</b>	
32/25	<b>Update on parish projects</b>	
a.	<b>Queens Oak at the Peace Hall.</b> Replaced by Cllr Probert and also being regularly watered by him. Cllrs gave a motion of thanks.	
b.	<b>Christmas tree on village green Sinton Green.</b> Cllrs gave a motion of thanks and <b>instructed</b> the Clerk to write a letter to Mr Harper for his donation.	
c.	<b>Dark Lane &amp; Walton Lane water</b> leaking from Severn Trent pumping station  20/03: Severn Trent have confirmed it is not foul water and will not proceed to further investigation unless a third party commissions and pays for the work. 21/03: Water engineers to attend. They will be out to investigate on the 3 <sup>rd</sup> April and will be in touch after those investigations. CCllr SRB agreed to chase this once again. Parish Cllrs agreed that if no further progress made with Sever Trent then WCC Highways rep Donald might be got involved. <i>Note post meeting:</i> investigations certainly should center around the water emanating from Primrose Cottage vicinity.  Contact for Severn Trent: Steve Potter, Stakeholder Engagement Manager, Severn Trent, Email and phone number available from Clerk. Address: 2 St John's St, Coventry CV1 2LZ. Incident Ref for Dark Lane: COM-390806-J8G7D9. Primary contact Raynelle (surname not provided to PC) on the Customer Care phone number: 0800 032 0142.	Clerk to pass all information to CCllr  SRB Clerk
d.	<b>To consider and motion to approve a donation towards the estimated £1300</b> that will be required to repaint the inside of the hall. (All walls and woodwork including the stage in main hall and hire of internal scaffolding). <b>Resolved. Motion:</b> Pledge of £300. Prs: SR. Scnd: SW. Duly <b>carried.</b>	Clerk
e.	<b>Highways work on Grimley approach road near bus stop</b> Fillow up work is planned by the County Council. The pavement by the bus stop has been spray painted but there are no markings around areas where there are no kerbstones. Wait and see what happens.	
f.	<b>National Grid tree works on Monkwood Green common Feb/March 2025</b> Oak and Thorn - Directionally Prune, Side Prune, Side Prune & Reduce, Reduce in Height. Oak 2 - Directionally Prune, Side Prune & Reduce. This work is not optional if the utilities are to be preserved. No further action by PC.	
g.	<b>30mph roundels at entrance to Monkwood Green – resident request for repainting.</b> Cllr Collett to inspect and refer to Highways if it is found to be so.	Cllr Collett
h.	<b>Heras fencing Grimley old wagon wheel</b> Fencing has been set slightly further back so if it falls it is not onto the highway. No further action by parish council.	
i.	<b>Defibrillator Grimley village</b> – new pads on order after use by ambulance service. Clerk to order a spare set to be kept by a parish councillor in readiness.	Clerk

a.	To receive and consider a response to any planning matters that have an expiry date before the next scheduled parish council meeting:	
i.	<p><b>M/24/01774/LB Old Hill, Birchall Green, WR2 6NS.</b> Single storey extension to east elevation to form storage workshop and covered seating area, replacement entrance porch to west elevation. Repairs to west and east elevations, stone and brickwork, <i>jointly with:</i></p> <p><b>M/24/01773/FUL Old Hill, Birchall Green, WR2 6NS.</b> Change of use of agricultural land to form extended garden following removal of manège. Erection of garage block following demolition of stable building. Removal of outdoor swimming pool and replacement with wildlife pond. Single storey extension to east elevation to form storage workshop and covered seating area, replacement entrance porch to west elevation, new vehicular access on north, additional parking and turning area to east, erection of retaining wall and associated landscaping.</p> <p><b>Resolved.</b> Cllrs had no comments or concerns to rise on both the above.</p> <p><b>Motion</b> to support without comment. Prps: RW. Scnd: SR. Duly <b>approved</b>.</p>	Clerk
b.	<p>Consultation on Extension of <b>Public Spaces Protection Orders for Dog Control.</b> <b>Resolved.</b> <b>Motion</b> to support with comments. Comment: make it an additional offence to walk dogs off the lead through crop fields (fields growing food for human consumption). Comment: make it an offence to leave bagged dog waste in hedges and on verges. Prps: RW. Scnd: AS. Duly <b>approved</b>.</p>	Clerk
c.	<p><b>To finalise of draft parish council policy Managing activities on parish council owned land, in readiness for public consultation.</b></p> <p>Cllrs considered the document unsuitable in its current format and had not provided any corrections or amendments, with the detail and bulk of the document being a barrier to such. Cllrs <b>instructed</b> the Clerk to provide an index and insert page numbers and to use tracked changes for any future amendments. The Clerk confirmed that the document is a draft starter for ten and is in two parts – the first part being those legal requirements that cannot be circumvented or have already been agreed upon and, the second part being those rules that already exist in some format or other and require a more consistent form of application and enforcement if parish council land is to be fairly managed. A Working Party was proposed and <b>agreed</b> – participants to be agreed as apart of the ‘all committee refresh’ at the Annual Meeting of the Parish Council in May. No parish councillor has declared an interest in relation to this topic, which must be considered prior to a Working Party being formed – Nb. declarations are not a barrier to participation.</p>	Clerk

*At this point in the meeting, Cllr Collett gave his apologies and departed for another appointment.  
Cllr Woodhouse took over as Chair.*

a.	New Cllr .gov email set up. Distribute instructions. Absent Cllrs to receive their details by email to old addresses. All Cllrs can contact Cllr Collett for support or contact WJS direct for customer support. Consideration to be given to standard email template formats and a future policy for the website/email accounts.	Clerk
b.	Clerk timesheet inspected. No comments. Duly <b>accepted</b> .	
c.	To review payments made within the month, to consider and motion to approve <b>payment of outstanding accounts</b> . App. 1. <b>Resolved</b> Prps: AS. Scnd: PA.	Clerk



34/25	d.	To consider and approve payment of <b>urgent accounts</b> if any (Delegation to Clerk policy). <b>Nil</b> .
	e.	To receive and motion to accept <b>Bank Reconciliation. Resolved, duly approved</b> . Prps: RW. Scnd: PA.
	f.	<b>Annual plan inspection for monthly actions:</b> <i>i. No updates to Freedom of Information request log.</i> <i>ii. Training log updates for the year. Cllr Collett attended Chair's training.</i> <ul style="list-style-type: none"> <li><i>- Reminder to all Cllrs to look at WCALC website and book themselves as required. Passwords have been provided previously.</i></li> </ul> <i>iii. Insurance – in May 2025 we will be entering the 3<sup>rd</sup> year of our Long Term Undertaking via BHIB local councils insurance, to ensure no significant cost increased. No quotes required for continuation of services.</i>
35/25	<b>AOB, Correspondence, Dates for Diary, Items for Future Agenda.</b> This section is for items to note only and no financial motions can be raised in this section.	
	a.	AOB. Cllr query sent to DCllr to action, ref 19/00704/AGR Land At (OS 8125 5995) Worlds End/Sinton Green. DCllr to pass to enforcement as applicable.
	b.	Projects on parish council watch list – see Appendix 5.
36/25	<b>Dates of next scheduled meeting.</b> The press and public are cordially invited to attend these meetings and should note Standing Orders in advance please. Mon 28 <sup>th</sup> April 2025, 7.30pm – Monthly meeting of the parish council.	

**Appendix 1**\_Payments to be made this month (March 25) and already made in the previous month (Feb 25) under Clerk delegation policy and Financial Regs.

28/01/2025	79	Mr Simon Skeys	December Lengthsman	234.30	VAT 0.00
03/03/2025	80	WJP Software Ltd	Domain name. new website	1069.00	VAT 213.8
18/12/2024	81	Water plus	Invoice 17th dec 2024. Trough Monkwood.	28.28	VAT 4.71
28/01/2025	82	Campaign to Protect Rural England	Annual Membership renewal 2024/25	100.00	VAT 0.00
28/01/2025	83	WCALC	Cllr Collett WCALC Chair's training	42.00	VAT 7.00
28/01/2025	84	Grimley Peace Hall Foundation	All hall bookings for 2025	472.50	VAT 0.00
28/01/2025	85	Nest Pensions	Jan payment for Jan wage.	45.99	VAT 0.00
28/01/2025	86	Mrs Lisa Stevens	Monthly Expenses Jan 2025.	66.92	VAT 0.00
28/01/2025	87	Mrs Lisa Stevens	Monthly wage for Dec 24 paid in Jan 2025		VAT 0.00
03/03/2025	88	Mr Simon Skeys	Lengthsman January.	253.75	VAT 0.00
Next finance yr	89	Mrs Lisa Stevens	Malwarebytes – annual sub.	39.99	VAT 6.66
28/01/2025	90	Grimley Peace Hall Foundation	Annual payment for defib electricity	10.00	VAT 0.00
28/01/2025	91	Nest Pensions	Feb payment for Feb wage.	45.99	VAT 0.00
20/02/2025	92	Mrs Lisa Stevens	Litter picking hoop for volunteer	4.59	VAT 0.00
03/03/2025	93	Mrs Lisa Stevens	Monthly Expenses Feb 2024	42.06	VAT 1.66
17/02/2025	94	Mrs Lisa Stevens	Stinky Inks Ink Cartridges	177.9	VAT 29.65
03/03/2025	95	Mrs Lisa Stevens	Monthly wage for Jan paid in Feb		VAT 0.00
Not received as of 24/03/2025	96	Mr Simon Skeys	Lengthsman February worksheet.		VAT 0.00
21/03/2025	97	Water plus	Trough Monkwood Green.	27.97	VAT 0.66
21/03/2025	98	Community Heartbeat Trust Ltd	Defib repairs MWGreen	90.00	VAT 15.00
Next finance yr	99	Grimley Peace Hall Foundation	Donation for paint and repairs to main hall. Under consideration		VAT 0.00
28/03/2025	100	Nest Pensions	March payment for March wage	45.99	VAT 0.00
Due asap	101	Mrs Lisa Stevens	Monthly Expenses March 2024	44.54	VAT 1.33
Due asap	102	Mrs Lisa Stevens	Monthly wage for Feb paid in March.		VAT 0.00
21/03/2025	103	HMRC tax NI	Employer contributions.	15.29	VAT 0.00

# On the beat

## Safer Neighbourhood Team Newsletter

March  
2025

### Where we work

Abberley, Astley & Dunley, Bayton, Eastham, Clifton On Teme, Mamble, Tenbury Wills, Great Witley, Grimley, Hanley, Wichenford, Holt Heath, Hallow, Knighton On Teme, Lindridge, Little Witley, Lower Sapey, Martley, Pensax, Rochford, Shelsley Walsh, Shrawley, Stanford & Orleton, Stoke Bliss, Kyre, Bockleton, St Micheals, Newnham Bridge, Eardiston.

**Team email:** mt.snt@westmercia.police.uk

**Police Community Support Officer:** PCSO Partridge **Mobile:** 07870399400

**Police Community Support Officer:** PCSO Durrant **Mobile:** 07483102701

**Safer Neighbourhood Officer:** SNO Smith **Mobile:** 07816 343901

**Safer Neighbourhood Team:** *PC Smith, PCSO Partridge, PCSO Durrant*

**Police Constable – Hybrid:** *PC Steras, PC Teale, PC Hand, PC Jones*

### Surgeries

Whilst surgeries continue with our engagement van, we also attend coffee mornings and any other appropriate events to give you the opportunity to speak to us in a more relaxed environment to discuss any concerns, we urge you to let us know if something is happening in your area that you think would benefit your safer neighbourhood team attending, you can let us know via the team email.

### Community Engagement

In line with the Parish Council Priorities the last three months we have been out doing targeted patrols in the areas that have been raised to us. Such as Hallow Parish council informed us of antisocial behaviour in their village hall car park, Tenbury Wells have shown concern for the burgage car park and palmers meadow and Sinton Green for night patrols due to antisocial behaviour and driving.

### Speed Enforcement

If you feel you have an issue with vehicles speeding in your area, please get in touch and let us know where it is occurring. Although we try and get out to as many places as we can, we also must risk assess the location for ourselves, those motorists we deal with and also other road users and pedestrians, we also have to make sure the location is a suitable location for the equipment we use. We can do speed surveys in areas that hold a 30mph – 40mph limit, we need to make sure we can stand in a safe place, be parked in a safe place etc. Whilst we do these surveys I would like to make you aware that we may not get the results that portray the speed limits that you see on a daily basis as drivers warn oncoming traffic, we find we get posted on Facebook, there are lots of elements that defer the mean average of the survey but we are a huge deterrent as people come round corners expecting us to be there so all worth the while.

### Other News

Whilst we keep up with Parish Priorities we also attend areas that are flooded, carry out welfare checks on people who may be stuck in their homes, we close off roads along with the highways agency, we also assist Tenbury fire service who are water responders and are in extremely high demand at these times, we're lucky to know our fire team as we work from the same building which we believe is great for us to work as a strong team.

### Good News

As you may have seen we have PC Smith who has joined us at the end of last year, PC Smith is our new safer neighbourhood officer, she has fit into the role comfortably and has been getting stuck in with everything safer neighbourhood related. To total up the officers we have now at Tenbury Wells Police & Fire station;



### Appendix 3 - Report from Grimley Smaller Charities

Gary Green is Chairman of Grimley Smaller Charities and there are two other Trustees, Bryan Jones and Robin Woodhouse. The Charities came into being many years ago (no documents are available to show a start date) following bequests made by several people from the parish at different times and this seems to explain why the title is "Charities" rather than "Charity". The Charities are a purely secular organisation with the aim of supporting "the poor of the parish" and according to old minutes this used to consist of providing bags of coal to deserving people. The criteria for these donations is not specified, merely names and amounts given. Since 2021 The Charities have endeavoured to find deserving people within the parish but there seems to be no poverty in evidence. The local school and vicar have also been approached but neither have made any requests. Some financial support has been given to the Peace Hall plus a small event during The Coronation in 2023. The Charities remain in a sound financial state, with some instant liquidity and investments in Church Bonds, instigated by a previous Trustee who was the local vicar, which provide a decent return with little or no risk. The trustees meet annually plus on an ad hoc basis if any requests are received. If any more information is required, this is available in the public domain by accessing the Charity Commission website where contact details for the Trustees are also shown.

### Appendix 4 Notice of County Council election

NOTICE OF ELECTION													
Worcestershire County Council Election of Councillors													
1. An election is to be held of <b>ONE</b> County Councillor for each of the following Electoral Divisions listed in column 1 below:													
Column 1	Column 2												
<table border="1"><thead><tr><th>Electoral Divisions in the District of Malvern Hills</th></tr></thead><tbody><tr><td>Croome</td></tr><tr><td>Hallow</td></tr><tr><td>Malvern Chase</td></tr><tr><td>Malvern Trinity</td></tr><tr><td>Malvern Langland</td></tr><tr><td>Malvern Link</td></tr><tr><td>Powick &amp; Longdon</td></tr><tr><td>Tenbury</td></tr></tbody></table>	Electoral Divisions in the District of Malvern Hills	Croome	Hallow	Malvern Chase	Malvern Trinity	Malvern Langland	Malvern Link	Powick & Longdon	Tenbury	<table border="1"><thead><tr><th>Deputy Returning Officer</th></tr></thead><tbody><tr><td>Andy Baldwin</td></tr><tr><td>Delivery of nomination papers <b>only</b>: Meeting Room 2, The Council House, Avenue Road, Malvern WR14 3AF</td></tr></tbody></table>	Deputy Returning Officer	Andy Baldwin	Delivery of nomination papers <b>only</b> : Meeting Room 2, The Council House, Avenue Road, Malvern WR14 3AF
Electoral Divisions in the District of Malvern Hills													
Croome													
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Deputy Returning Officer													
Andy Baldwin													
Delivery of nomination papers <b>only</b> : Meeting Room 2, The Council House, Avenue Road, Malvern WR14 3AF													

Office Hours: 10am to 4pm Telephone: 01684 862200

Section shortened and made relevant to our parish only.

3 Nomination papers must be delivered to the Deputy Returning Officer at the address stated in column 2 above for the relevant electoral division during office hours on any working day from the date of publication of this notice (excluding bank holidays) but no later than 4pm on Wednesday 2 April 2025.

4 Nomination papers may be obtained from the offices of the Deputy Returning Officer at the address stated in column 2 during the times stated above or from the Electoral Commission's website

<https://www.electoralcommission.org.uk/guidance/candidates-and-agents-local-government-elections-england/resources/candidates-and-agents-local-government-elections-england>

5 If any election is contested the poll will take place on Thursday, 1 May 2025.

6 Applications to register to vote must reach the Electoral Registration Officer by 12 midnight on Friday, 11 April 2025. Applications can be made online: <https://www.gov.uk/register-to-vote>

7 Applications, amendments or cancellations of postal votes and amendments or cancellations of proxy votes must reach the Electoral Registration Officer at the address in column 2 by 5pm on Monday, 14 April 2025. Applications can be made online: <https://www.gov.uk/apply-postal-vote>

8 Applications for a Voter Authority Certificate or an Anonymous Elector's Document valid for this election must reach the Electoral Registration Officer by 5pm on Wednesday 23 April 2025. Applications can be made online: <https://www.gov.uk/apply-for-photo-id-voter-authority-certificate>

9 New applications to vote by proxy at this election must reach the Electoral Registration Officer at the address in column 2 by 5 pm on Wednesday, 23 April 2025. Some applications can be made online: <https://www.gov.uk/apply-proxy-vote>

10. Applications to vote by emergency proxy at this election must reach the Electoral Registration Officer at the address in column 2 by 5pm on Thursday, 1 May 2025.

Dated: Thursday 20 March 2025 Hazel Best County Returning Officer Worcestershire County Council, Ground Floor, North Wing, Wildwood, Wildwood Drive, Worcester, WR5 2QT Printed and published by the County Returning Officer, Worcestershire County Council, Ground Floor, North Wing, Wildwood, Wildwood Drive, Worcester, WR5 2QT. -End of notice

## Appendix 5 - Parish Council projects that remain on the watch list

– to be added back to future agendas as required.

Projects on watch list	Update
Sinton Green village green ditch clearance	Contractor will proceed in drier weather.
WWT Green Farm water supply project	Waiting for drier weather. 20/03/2025- Contract/legal easement for access signed by Chair may not be sufficient and WWT solicitors may require more evidence of ownership of land and delegated permission to allow the easement. Awaiting further information from the solicitors. NB. The permission and quote for water connection from Severn Trent expires on 15 April 2025. If it does expire before the Trust is ready then the Trust will need to pay for a new quote and connection fee. Clerk has emailed the Trust about this.
Oakhall Green signage at sharp bend.	Feb 2025. Signs reported to be on order by WCC. March 2025 – verge has been further damaged by delivery vans and zebra bollards have been crushed.
Dark Lane & Walton Lane (Bells Bank), water in road, leaking pumping station	Early March 2025 Contact made with Severn Trent by Clerk. 20/03/2025 - Severn Trent attended Dark Lane pumping station on 17 <sup>th</sup> March and tested for ammonia. The results were that the water is not sewerage containing human waste and therefore not coming from the pumping station. See minutes above.
Oakhall Green to Sinton Green, water in road.	Waiting for County Council action.
Monkwood Green flooding adjacent to Goodwin's Farm, water in road	Waiting for dry weather to assess and agree project spec with residents. Clerk has obtained maps of clean water drains and pipes under road. No waste water in this location. Severn Trent attended 05 & 06/03/25 to fix a leak – wait to see if this resolves the situation.
Moseley corner, water in road	Waiting for dry weather to assess Severn Trent work. Update 22/03/25 water in road is as bad as it ever was. Severn Trent action has not fixed the problem.
World's End adj to Paddlebrook Cottage, water in road.	Waiting for WCC inspect. Riparian duties need to be carried out on the brook.
Bench repairs, Peace Hall	Waiting for drier weather.
Enforcement Ref: M/ENF/24/0298. Alleged creation of hardcore area. Camp Lane, WR2 6LX.	Feb 2025. Enforcement Officer has attended the site location, sought land registry documents and has written to the proprietor of this parcel of land.
<b>GM-579(C) &amp; GM-584C</b> rights of way blocked behind Sinton Court. Overgrown hedges obstructing the way. Fallen or overhanging trees that need removal	21/02/2025: Reported to WCC. Stage of Work by WCC: Awaiting inspection & awaiting Investigation.
PR-24-48834 Path Number: <b>GM-609</b> Date Created: 27/06/2023. Broken finger post and reconfirm direction for finger post pointing	Stage of Work by WCC: Awaiting inspection & awaiting Investigation.
PR-21-36692 Path Number: <b>GM-598</b> Date Created: 06/10/2020. Priority: 6. (1: high, 6:low).	Stage of Work by WCC: Inspected - Awaiting Investigation. Type: Barrier Across
DofE litter picking volunteer.	Date for start and processes for sign off.
Iron Gates Sinton Green	MHDC aware that these are off site for repairs.



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Tel: 01905 820956 / 07950256363  
[clerkgrimleypc@gmail.com](mailto:clerkgrimleypc@gmail.com)



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### Notes to minutes – Terms

- Once approved, the Motion/decision is called a "resolution"
- **Resolved** – Where a decision is made about a Motion.
- **Duly Approved** – Motions where a formal vote took place, accepting the Motion.
- **Duly Accepted/Agreed** – Motions where no formal vote took place but the action/recommendation within the Motion or debate is to proceed. Usually for non-financial matters or for items already agreed as part of an existing budget.
- **Declined** – Motion where a formal vote took place, with the Motion rejected.
- **Duly Noted** – Information not requiring a vote.
- Abstentions or votes against a Motion will be noted but the minutes will NOT always show individual names, unless Councillors have declared an interest and the transparency of that interest must be maintained.

<https://e-services.worcestershire.gov.uk/MyParish/>

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