



Grimley
Parish Council

Monthly Meeting of Grimley Parish Council

23rd February 2026, 7.30pm
Peace Hall, Sinton Green, WR2 6NP

This page is the cover sheet to the agenda, Summons and meeting guidelines.

Parish Councillors, Notice is hereby given that a meeting of Grimley Parish Council will be held on Monday **23rd February 2026 at 7.30pm** at the Peace Hall, Sinton Green, WR2 6NP. Your attendance at the meeting is requested. What3Word location: ///wove.minds.pokes



Lisa Stevens, Clerk & Responsible Financial Officer. 9 The Limes, Kempsey, Worcs, WR5 3LG. 07950256363. parishclerk@grimley-pc.gov.uk
Website: grimley-pc.gov.uk Date of publication of this notice: 23rd Feb 2026



Scan with your
phone to go to our
new parish council
website



Scan with your phone to
access the information
provided at the start of
each meeting

- The press and public may attend to address councillors on matters concerning the parish (allotted point in the agenda), observe the meeting or inspect draft documents. Comments MUST be made through the Chair and not aimed at individuals. District and County Councillors are invited to participate in this meeting at the discretion of the Chair. Public comments and questions to them must be directed to the parish council Chair or should be handled at the respective higher authority meetings.
- Please ensure that correspondence to be read and considered by the Councillors is received at least one week before the meeting, so that it can be added to the agenda and scheduled for discussion as required.
- If this meeting is an extra ordinary meeting, these summons have been issued by the Chair.
- Occasional safety considerations may mean that we close and reschedule the meeting.
- The Register of Electors may be inspected by the Clerk to ascertain attendee residency.
- Names are recorded in the meeting minutes, unless individuals ask for this not to occur.
- With some restrictions, meetings may be filmed or recorded by the public. We are happy to provide guidance on what is permitted. Advice should be sought in advance to avoid disruption. The parish council may live stream those persons sitting at the council table on social media. The parish council may record audio information at this meeting. However, there is no legal requirement for the parish council to live stream a meeting in order to allow virtual public or councillor participation.
- Please note 'Information provided at the beginning of each parish council meeting' (QR code above to the right).
- Each agenda item below includes the resolution to discuss and formulate Motions not requiring written notice. New items raised for formal vote will be included in the next agenda unless covered by St.Orders/Financ.Reggs/Delegation to Clerk policies.
- If there are any adjustments required to encourage/allow public participation please bring these to the attend of the Clerk or Chair before or at the meeting. We will make all reasonable adjustments where possible.
- Please check fire exits arrangements upon arrival and check against your personal requirements. Please bring any difficulties to the immediate attention of any member of the parish council. In the event of an emergency, 'muster' is in the car park but, since attendees are only encouraged (not required) to sign in, no register will be taken.
- To our knowledge, there are no hearing/audio induction loops installed at this venue.
- The parish council does not hold or manage the wifi codes for this venue.
- Dogs may be permitted depending on the venue hire restrictions. Please enquire beforehand.
- Children are permitted but must not be allowed to disrupt proceedings please. Filming or recording of children is not permitted without written consent of parents/legal guardians - The council and public must take absolute care to meet this restriction.
- Councillors/the public are individually responsible for keeping their own language/phrasing to an acceptable level.
- The parish council has a risk assessment for public meetings. Please ask if you require a copy.
- Please take a moment read the council's privacy notice, which explains how we use and look after your information and your rights. See our website for more information: <https://grimley-pc.gov.uk>

Requests for this information in other languages/audio/large print will be reasonably considered.



Agenda for the Monthly Meeting of Grimley Parish Council 23rd February 2026, 7.30pm, Grimley Peace Hall, Sinton Green, WR2 6NP

1	<p>Welcome, information provided at the start of each meeting and general admin</p> <p>a. Points of order and adjustments to facilitate public participation.</p> <p>b. To consider any apologies for absence. Motion to accept and add to register.</p>
2	<p>Declarations of interest</p> <p>a. To note updates received to Register of Interests/dispensations. Cllrs are reminded to update their register of interests.</p> <p>b. To declare Disclosable Pecuniary Interests relevant to agenda. Cllrs who have declared a Disclosable Pecuniary Interest/ other Disclosable Interest (para 12(4)(b) Code of Conduct) must leave for the relevant items only, unless a dispensation has been granted.</p> <p>c. To declare any Other Disclosable Interests relevant to the agenda.</p> <p>d. To declare any additions to the Register of Gifts & Hospitality.</p> <p>e. To consider written requests for the granting of a Dispensation (S33 Localism Act 2011). Motion to approve requests.</p> <p>f. To consider any adjustments required to encourage or allow public participation.</p>
3	<p>Minutes of the previous meeting 26th January 2026 – To receive, consider & approve.</p>
4	<p>The meeting will be adjourned for Open Forum (Public Question Time)</p> <p><i>Please refer to the notes on your seat for information about this section.</i></p> <p><i>Motion to suspend Standing Orders. The Chair will receive questions from the press and public.</i></p>
5	<p>To receive the report of the County Councillor – Mel Fordington</p> <p>(Items raised for decision will be added to the next agenda)</p>
6	<p>To receive the report of the District Councillor – Dean Clarke</p> <p>(Items raised for decision will be added to the next agenda)</p>
7	<p><i>Closure of Open Forum. Motion to reinstate Standing Orders.</i></p>
8	<p>Planning & Consultations - Consider and resolve to respond to the following:</p> <p>a. Standing Item: Planning Applications. To consider and arrange an extra ordinary parish council meeting for applications received after date of publication of this agenda: nil at time of publication.</p> <p>b. Consultation: Draft National Planning Policy Framework (NPPF). CPRE concerns that the new policy will erase safeguards for 'valued landscapes', the everyday countryside outside of officially protected areas. Response deadline: 11.45pm on Tuesday 10 March 2026. See Appendix 3 for response wording suggested by CPRE.</p> <p>c. Consultation: Government's consultation on local government reorganisation in Worcestershire. <i>Either.i. Motion to support and respond in favour of Transforming Worcestershire</i> (supported by Worcester City, Bromsgrove District, Redditch Borough, Malvern Hills District and Wychavon District councils) proposes to create two unitary councils. One authority would serve Worcester, Malvern Hills and Wychavon – another would cover Bromsgrove, Redditch and Wyre Forest. <i>Or. ii. Motion to support and respond in favour of One Worcestershire</i> – Proposal for a single unitary council for Worcestershire, submitted by Worcestershire County Council and Wyre Forest District Council. This would bring all services under one authority, replacing the county and district councils. Nb. Previous decision by Full Council was to support a two unitary approach, but new information has been made available via both websites, and Cllrs may consider that a re-evaluation is required? Consultation response deadline: 26th March 2026.</p> <p>d. Consultation: Have your say on Community Infrastructure Charges/Levy (CIL). See Appendix 4 for proposed charges. Response deadline: 11.59 pm on Monday 2 March 2026. For context, this parish council received £745 in 2024 as a result of development in Grimley Village – money which has been earmarked towards bus shelter repairs.</p> <p>e. Briefing – WCC Budget engagement briefing. Teams on Monday 23 February at 5pm. opportunity to talk to parish councils about WCC proposals for 2026/27.</p> <p>f. Devolution update as required (standing item). Holt/Grimley/Hallow/Wichenford Devolution Cluster Meetings. Next dates proposed Monday 23 March or Thursday 26 March.</p>

9	<p>Commons and Village Greens - Discuss updates and formulate Motions not requiring written notice</p> <p>Monkwood Green</p> <ul style="list-style-type: none"> a. To receive update on volunteer activity overseen by Cllr Wilson. b. Monkwood Green Common Inspection Report. – To consider recommendations by C.B. Distributed to Cllrs 25/11/2025 and 21/01/2026 and added to Sharepoint 16/02/2026. c. Monkwood Green lichen report – To consider recommendations by C.B. Distributed to Cllrs and added to Sharepoint 16/02/2026. d. Monkwood Green draft 5 year plan – To consider recommendations. Distributed to Cllrs January 2026 and added to Sharepoint 16/02/2026 e. Correspondence from resident ref Service Roads, request for repairs and request for additional signage <p>Sinton Green</p> <ul style="list-style-type: none"> f. Tree works progress – quote requested to fell Copper Beech T195 oppose Pear Tree Cottage. g. Bus shelter progress – works to be undertaken by JC Carpentry Solutions by end of February 26. h. Mowing 2026-2027 – SS and Greenways Ground Maintenance have been invited to tender.
10	<p>Infrastructure, services, highway matters, drainage and flooding To discuss updates/formulate Motions not requiring written notice. Highways (roads & pavements) & byways (bridleways and footpaths).</p> <ul style="list-style-type: none"> a. To inspect and consider the Parish Projects and Enforcement List (Confidential) (emailed 16/02/26 and available via Sharepoint). Ref correspondence from Worlds End x 2, Oakhall Green x 1. b. To note that residents and relatives of residents have been contacting parish councillors direct to complain about parish council efforts to assist with drainage and flooding matters at Dark Lane. To consider: <ul style="list-style-type: none"> i. How best to disseminate message that the Clerk is the first port of call for correspondence/complaints. ii. How best to continue to assist in reference to drainage and flooding, how best to remind residents of riparian duties and how best to seek a cooperative collaboration with residents generally.
11	<p>Reports from other Projects and Representatives To discuss updates and formulate Motions not requiring written notice.</p> <ul style="list-style-type: none"> a. Grimley Peace Hall, Sinton Green – updates as required. <ul style="list-style-type: none"> i. Bench repairs at the hall – waiting til warmer weather. ii. Defib recommended electrical improvements to RCD. Clerk is in correspondence with HBTrust. b. Lengthsman. 2026-27 lengthsman contract has been sent to SS for consideration. No other person has come forward from the County Council lengthsman contractor list.
12	<p>Finance and Administration - Discuss updates and formulate Motions not requiring written notice.</p> <ul style="list-style-type: none"> a. To review payments made within the past month and to consider and Motion to approve the payment of outstanding accounts, including monthly standing orders. Appendix 1. b. To consider and approve payment of urgent accounts if any (Delegation to Clerk policy). c. To receive and motion to accept latest Bank Reconciliation. d. Clerk timesheet for inspection. e. Clerk's correspondence list for information. Appendix 2 f. Inspection of parish council Annual Calendar and actions outstanding.
13	<p>Audit and Governance – in readiness for the annual internal audit in April</p> <ul style="list-style-type: none"> a. Motion to appoint the internal auditor P.Moore for the 2025/2026 internal audit. b. Review and consider effectiveness of internal financial controls. Cllr Russell has received the spreadsheet of accounts and folder of all invoices. c. Parish Clerk has reviewed all policies to update parish council contact details and published them on the parish website and Sharepoint.

13 con	<p>Audit and Governance continued</p> <p>d. Parish council land management policy. Latest version for Cllr comments and amendments prior to public consultation.</p> <p>e. To note that all risk assessment are being reviewed in light of the updated Risk Management Policy.</p> <p>f. All parish council assets have been inspected and the asset register updated as required.</p> <p>g. Review of donations and grants. To examine and debate current annual donations.</p> <p>Motion 1: status quo: to set same amounts (£) for donation and pay automatically. Or Motion 2: to amend and set amounts (£) for donation and pay automatically. Or Motion 3: to update the grant thresholds as per the SECTION 137 & GRANT AWARDING POLICY (currently at max £100 per application, up to a max of 5 applications nb £500) (document available on Sharepoint and our website), to create a Grants and Donations Committee who would arrange, evaluate and make recommendations to Full Council in response to individual applications each year as per an appropriately updated SECTION 137 & GRANT AWARDING POLICY.</p> <p>Background. Donations made in the previous year:</p> <table border="1" data-bbox="151 728 1066 1115"> <thead> <tr> <th></th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Hallow Scouts & Guides annual donation</td> <td>100</td> </tr> <tr> <td>Nora Parsons Day Centre annual donation</td> <td>100</td> </tr> <tr> <td>Peace Hall annual donation</td> <td>400</td> </tr> <tr> <td>Peace Hall annual donation towards defibrillator electricity</td> <td>10</td> </tr> <tr> <td>Grimley School PTFA</td> <td>0</td> </tr> <tr> <td>Grimley St Barts Church</td> <td>100</td> </tr> <tr> <td>Grimley St Barts Church MHDC green waste bin x 2</td> <td>155</td> </tr> <tr> <td>Annual Remembrance Wreath (British Legion)</td> <td>30</td> </tr> <tr> <td>CPRE, in return for planning expertise and advice.</td> <td>100</td> </tr> </tbody> </table>		£	Hallow Scouts & Guides annual donation	100	Nora Parsons Day Centre annual donation	100	Peace Hall annual donation	400	Peace Hall annual donation towards defibrillator electricity	10	Grimley School PTFA	0	Grimley St Barts Church	100	Grimley St Barts Church MHDC green waste bin x 2	155	Annual Remembrance Wreath (British Legion)	30	CPRE, in return for planning expertise and advice.	100
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14	<p>Standing item – Planning Enforcement. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2). Motion to exclude the public and press by reason of the confidential nature of the business to be transacted.</p> <p>Nil at time of publication.</p>																				
15	<p>Correspondence Processes. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2). Motion to exclude the public and press by reason of the confidential nature of the business to be transacted.</p> <p>Staffing Committee & Clerk appraisal</p>																				
16	<p>Correspondence, dates for diary, items for future agenda. This section is for items to note only and no financial motions can be raised in this section.</p> <p>a. Atlas Mobile Phone Mast project – update if any.</p>																				
17	<p>Date of next scheduled meeting: 23rd March 2026 7.30pm – Annual meeting of residents and thereafter Monthly PC meeting, Grimley Peace Hall, Sinton Green. The press and public are cordially invited to attend these meetings and should note Standing Orders in advance please.</p>																				

Appendix 1_Payments to be made this month and already made in the previous month under the Delegation Policy and Financial Regs.

Payment Ref	Payee	details	Amount £
115	Mr S. S	Lengthsman January worksheet.	yet to be received
116	Grimley Peace Hall Foundation	Annual payment for defib electricity	10.00
	WJP Software Limited	Active Council Standard Website Support (with .gov.uk Domain). £346.80	
	WJP Software Limited	Councillor Emails £ 280.80	
	WJP Software Limited	Office 365 Business Standard £132.00	
117		Total of invoices above. VAT 126.6	759.60
118	CPRE - Campaign to Protect Rural England	Annual Membership renewal 2025/26	tbd
119	Mrs L Stevens	Monthly Expenses Feb 2026 and Home working allowance	29.58
120	Nest Pensions	Feb payment for Feb wage.	48.21
121	HMRC Shipley	EmployER Gross National Insurance Contributions	40.77
122	Mrs Lisa Stevens	Monthly wage for Jan paid in Feb. Reported to HMRC 170226	Redacted
123	Lloyds Service charge	Taken out of bank account direct	4.25

Appendix 2 - Clerk correspondence where NOT included in agenda items above.

Police Crime Commissioner newsletter
PCSO quarterly contract
NALC Chief Executive's bulletin
WCALC monthly bulletin
CPRE newsletter and monthly bulletin
MHDC Planning monthly bulletin
WCC Funding Finder monthly bulletin
The Rural Funding Digest - Looking for funding for your local project or community group
The Rural Bulletin - national rural news and ensuring rural communities have a voice
Rural Services Network weekly bulletin
HMRC - payroll update and legal requirements.
Parish Magazine monthly submission
WWT Natural Networks celebration event
Kings Garden Party
Online resource showcasing practical case studies on devolution
All-new digital edition of Local Councils Explained
Platform Housing Sinton Green
Member slides NPPF Briefing
SWDPR Main Modifications Consultation Event Reminder

Appendix 3 – National Planning Policy Framework: respond to the consultation

Suggested basis for response.....

Framework Topic: Valued landscapes

Consultation Question 181: *Do you agree policy N2 sets sufficiently clear expectations for how development proposals should consider and enhance the existing natural characteristics of sites proposed for development? Strongly agree, partly agree, neither agree nor disagree, partly disagree, strongly disagree. Please provide your reasons, particularly if you disagree.*

Proposed response: I am concerned that the new policy N2 will be insufficient to protect valued aspects of our rural landscapes, especially those outside nationally protected landscapes which are covered by Policy N4. Valued aspects of landscapes are currently protected under paragraph 187 of the current NPPF. I therefore ask for N2 paragraph 1(a) to be amended to refer to 'landscape character and value'.

I also do not believe that protection for our highest quality farmland is strong enough. 2022 [CPRE research](#) found that in the past 12 years we have lost over 14,000 hectares of prime agricultural land to development, including 287,864 houses — equivalent to the productive loss of around 250,000 tonnes of vegetables and enough to provide nearly two million people with their 5-a-day for an entire year. I call for policy N2 paragraph 1(b) to be changed to state a firm presumption against development of the highest quality (grades 1-3) farmland.

I welcome the new policy protections for established trees and hedgerows in policy N2 paragraph (1) (d), but call for the words 'wherever possible' to be removed as this will encourage non-compliance. CPRE is contributing towards the Environmental Improvement Plan's hedgerow planting target through our Hedgerow Heroes campaign. It is important that this work is backed up by commitments on developers to retain hedgerows where new development takes place.

Find out more: [National Planning Policy Framework: respond to the consultation - CPRE](#)

https://www.cpre.org.uk/action/national-planning-policy-framework-respond-to-the-consultation/?utm_medium=email&utm_source=engagingnetworks&utm_campaign=NPPF_campaignemail&utm_content=NPPF+action+email+1+-+Feb+2026

Appendix 4 CIL Draft Charging Schedule Consultation 2026

[Our Current Consultations - Wychavon District Council](#)

<https://www.wychavon.gov.uk/about-wychavon-district-council/consultations>

The Community Infrastructure Levy is a tariff in the form of a standard charge on new development, which in south Worcestershire is set by the SWCs to help the funding of infrastructure. It is intended to supplement, or top up, other sources of funding to widen infrastructure delivery. Most development has some impact on infrastructure and should contribute to the cost of providing or improving infrastructure. The principle behind CIL is for those who benefit financially from a planning permission to pay towards the cost of funding the infrastructure needed to support development.

Table 1: Proposed CIL Charging Rates

Type of development	Current charge per sqm	Proposed new charge per sqm
Housing Greenfield RDA (all schemes)	£54.70	£120.00
Housing Greenfield (9 or less units)	£43.27	£120.00
Housing Greenfield (10-49 units)	£54.70	£54.70
Housing Greenfield (50 or more units) (including RDAs)	£43.27	£120.00
Housing Brownfield (9 or less units) (excluding RDAs)	£0.00	£120.00
Housing Brownfield RDAs	£54.70	£54.70
Housing Brownfield (10 to 49 units) (excluding RDAs)	£0.00	£0.00
Housing Brownfield (50 or more units) (excluding RDAs)	£0.00	£0.00
Purpose Built Student Accommodation (PBSA) Greenfield	£108.17	£136.70
Purpose Built Student Accommodation (PBSA) Brownfield	£108.17	£108.17
Build to Rent Accommodation Greenfield	-	£0.00
Build to Rent Accommodation Brownfield	-	£0.00

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