



**Grimley
Parish Council**

Republished Monthly Meeting of Grimley Parish Council

**27th April 2026, 7.30pm
Peace Hall, Sinton Green, WR2 6NP**

This page is the cover sheet to the agenda, Summons and meeting guidelines.

Parish Councillors, Notice is hereby given that a meeting of Grimley Parish Council will be held on Monday **27th April 2026 at 7.30pm** at the Peace Hall, Sinton Green, WR2 6NP. Your attendance at the meeting is requested. What3Word location: ///wove.minds.pokes



Lisa Stevens, Clerk & Responsible Financial Officer. 9 The Limes, Kempsey, Worcs, WR5 3LG. 07950256363. parishclerk@grimley-pc.gov.uk
Website: grimley-pc.gov.uk Date of publication of this notice: 22nd April 2026



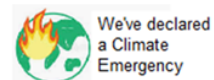
**Scan with your
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new parish council
website**




**Scan with your phone to
access the information
provided at the start of
each meeting**

- The press and public may attend to address councillors on matters concerning the parish (allotted point in the agenda), observe the meeting or inspect draft documents. Comments **MUST** be made through the Chair and not aimed at individuals. District and County Councillors are invited to participate in this meeting at the discretion of the Chair. Public comments and questions to them must be directed to the parish council Chair or should be handled at the respective higher authority meetings.
 - Please ensure that correspondence to be read and considered by the Councillors is received at least one week before the meeting, so that it can be added to the agenda and scheduled for discussion as required.
 - If this meeting is an extra ordinary meeting, these summons have been issued by the Chair.
 - Occasional safety considerations may mean that we close and reschedule the meeting.
 - The Register of Electors may be inspected by the Clerk to ascertain attendee residency.
 - Names are recorded in the meeting minutes, unless individuals ask for this not to occur.
 - With some restrictions, meetings may be filmed or recorded by the public. We are happy to provide guidance on what is permitted. Advice should be sought in advance to avoid disruption. The parish council may live stream those persons sitting at the council table on social media. The parish council may record audio information at this meeting. However, there is no legal requirement for the parish council to live stream a meeting in order to allow virtual public or councillor participation.
 - Please note 'Information provided at the beginning of each parish council meeting' (QR code above to the right).
 - Each agenda item below includes the resolution to discuss and formulate Motions not requiring written notice. New items raised for formal vote will be included in the next agenda unless covered by St.Orders/Financ.Reg/Delegation to Clerk policies.
 - If there are any adjustments required to encourage/allow public participation please bring these to the attend of the Clerk or Chair before or at the meeting. We will make all reasonable adjustments where possible.
 - Please check fire exits arrangements upon arrival and check against your personal requirements. Please bring any difficulties to the immediate attention of any member of the parish council. In the event of an emergency, 'muster' is in the car park but, since attendees are only encouraged (not required) to sign in, no register will be taken.
 - To our knowledge, there are no hearing/audio induction loops installed at this venue.
 - The parish council does not hold or manage the wifi codes for this venue.
 - Dogs may be permitted depending on the venue hire restrictions. Please enquire beforehand.
 - Children are permitted but must not be allowed to disrupt proceedings please. Filming or recording of children is not permitted without written consent of parents/legal guardians - The council and public must take absolute care to meet this restriction.
 - Councillors/the public are individually responsible for keeping their own language/phrasing to an acceptable level.
 - The parish council has a risk assessment for public meetings. Please ask if you require a copy.
 - Please take a moment read the council's privacy notice, which explains how we use and look after your information and your rights.
- See our website for more information: [https:// grimley-pc.gov.uk](https://grimley-pc.gov.uk)

Requests for this information in other languages/audio/large print will be reasonably considered.



**Agenda for the Monthly Meeting of Grimley Parish Council 27th April 2026, 7.30pm,
Grimley Peace Hall, Sinton Green, WR2 6NP**

1	<p>Welcome, information provided at the start of each meeting and general admin</p> <p>a. Points of order and adjustments to facilitate public participation.</p> <p>b. To consider any apologies for absence. Motion to accept and add to register.</p>
2	<p>Declarations of interest</p> <p>a. To note updates received to Register of Interests/dispensations. Cllrs are reminded to update their register of interests.</p> <p>b. To declare Disclosable Pecuniary Interests relevant to agenda. Cllrs who have declared a Disclosable Pecuniary Interest/ other Disclosable Interest (para 12(4)(b) Code of Conduct) must leave for the relevant items only, unless a dispensation has been granted.</p> <p>c. To declare any Other Disclosable Interests relevant to the agenda.</p> <p>d. To declare any additions to the Register of Gifts & Hospitality.</p> <p>e. To consider written requests for the granting of a Dispensation (S33 Localism Act 2011). Motion to approve requests.</p> <p>f. To consider any adjustments required to encourage or allow public participation.</p>
3	<p>To receive written applications for the office of Parish Councillor and to co-opt a candidate to fill the existing vacancy x 1</p> <p>a. Interview of candidates in confidential session - motion and resolution to move into a closed session without prejudice and exclude members of the press and public because of the confidential nature of the business to be transacted.</p> <p>b. Co-option for one vacancy</p> <p>The vacant position has been duly advertised, with no election being called. The parish council may co-opt 1 councillor to fill the vacancy. The process will proceed as per the parish council co-option policy, which can be accessed on our parish council website or a paper copy ordered from the Clerk, or by scanning this QR code with a mobile phone. There have been 3 residents showing an interest and at the time of closing the agenda we had received 2 applications.</p> 
4	<p>Minutes of the previous meeting 23rd March 2026 – To receive, consider & approve</p>
5	<p>The meeting will be adjourned for Open Forum (Public Question Time) <i>Please refer to the notes on your seat for information about this section. Motion to suspend Standing Orders. The Chair will receive questions from the press and public.</i></p>
6	<p>To receive the report of the County Councillor – Mel Fordington (Items raised for decision will be added to the next agenda)</p> <p>The CCllr has forwarded her report on divisional funding Appendix 5. Both this and her monthly April report have been distributed to Cllrs.</p>
7	<p>To receive the report of the District Councillor – Dean Clarke (Items raised for decision will be added to the next agenda)</p>
8	<p><i>Closure of Open Forum. Motion to reinstate Standing Orders.</i></p>
9	<p>Planning & Consultations - Consider and resolve to respond to the following:</p> <p>a. To note that planning appeals will follow a new, streamlined process. See Appendix 4.</p> <p>b. Standing Item: Planning Applications. To consider and arrange an extra ordinary parish council meeting for applications received after date of publication of this agenda: nil at time of publication.</p> <p>c. Planning appeal M/25/01241/GPDQ at Land At (Os 8023 5997) Monkwood Green. Notification for Prior Approval for the proposed change of use of an Agricultural Building to 2no dwellinghouses (Class C3), and for building operations reasonably necessary for the conversion. Deadline 14 May 2026. PLANNING INSPECTORATE REF:- APP/J1860/X/26/3378160. <u>Republished agenda</u> – above appeal has been turned away and closed by the inspector due to incorrect paperwork.</p> <p>d. M/26/00377/HP The Old Bakery, Moseley Road, Hallow, WR2 6NJ. Demolition of the existing outbuilding and erection of a replacement building on a similar footprint. Deadline (extension) 29th April 2026.</p> <p>e. Devolution – Update on Cluster meeting 23rd March. See Appendix 3. No further action until Gov decision is made about Unitary structure.</p> <p>f. MHDC consultation. Plan to end homelessness and rough sleeping in the Malvern Hills.</p>

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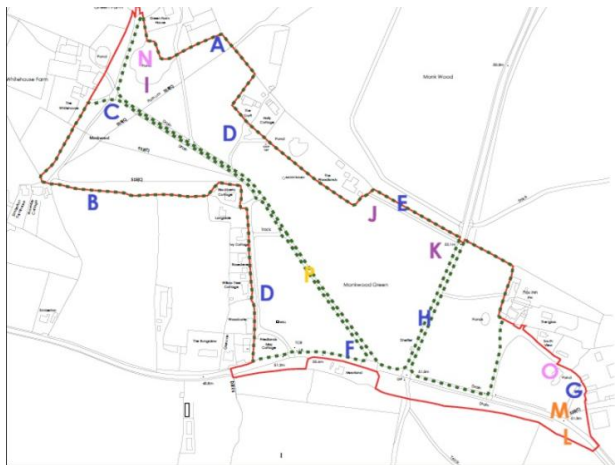
Commons and Village Greens - Discuss updates and formulate Motions not requiring written notice

- a. **“Managing Activities on Parish Council Owned Land”**. To remind residents of this public consultation, open until 30th June 2026 10pm. View the document here:



b. **Monkwood Green**

- i. To note that the Chair and Clerk have been clarifying monthly water bills for the stopcock in vicinity of Green Farm.
- ii. **Large Willow Tree adjacent the main pond South of the Fox Public House (G on map)**
RP cleared one main branch. Post storm, Cllr Collett cleared a second branch. BT lines remain running through the branches. Desirable to preserve the longevity of the tree and ensure ongoing public safety.
 - **Motion** to approve proceeding with pollarding as per existing 5 year plan.
 - **Motion** to see quotes for pollarding. 1) CB and associates. 2) BB. 3) JB. Any others?
 - **Motion** to include pollarding of additional willow (F on map) within above quote.
- iii. **Ditch clearance as per 5 year plan (A to N on map) and (B on map)**
 - **Motion** to approve proceeding with clearance of ditches from the main pond towards Green Farm and **Motion** to seek quotes.
 - **Motion** to approve proceeding with clearance of ditches from Blackberry Cottage to Simberton Farmhouse and **Motion** to seek quotes.



c. **Sinton Green**

- i. **Tree works progress** – fell Copper Beech T195.

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Infrastructure, services, highway matters, drainage and flooding

To discuss updates/formulate Motions not requiring written notice. Highways (roads & pavements) & byways (bridleways and footpaths).

a. **Parish Projects and Enforcement List (Confidential):**

- i. **Worlds End water in road** – Land Drainage to inspect and write to residents May 2026.
- ii. **Dark Lane water in road** – Roadworks scheduled by Highways for June 2026.
- iii. **Oakhall Green water in road / pond** – Highways has sent a letter to landowner as riparian landowner.
- iv. **Moseley corner water in road** – Land Drainage Partnership to contact residents May 2026 and to inspect site further up the hill.
- v. **Worlds End sewage in fields** - Severn Trent planning to pump out the sewer and pumping station and carry out pipe cctv to check for breaks.
- vi. **Dark Lane bollards** - request for replacement bollards to protect verge – Clerk liaising with CCllr.
- vii. **School parking** – chasing an update.
- viii. **Mudwalls collapsed road** - chasing an update.
- ix. **Kerb Grimley Bus Stop** – chasing an update.

12	<p>Reports from other Projects and Representatives To discuss updates and formulate Motions not requiring written notice.</p> <p>a. Grimley Peace Hall, Sinton Green. b. Lengthsman. - 2026 contract has been received back completed and signed.</p>
13	<p>Finance and Administration - Discuss updates and formulate Motions not requiring written notice.</p> <p>a. To review payments made within the past month and to consider and Motion to approve the payment of outstanding accounts, including monthly standing orders. Appendix 1. b. To consider and approve payment of urgent accounts if any (Delegation to Clerk policy). c. To receive and motion to accept latest Bank Reconciliation. d. Clerk timesheet for inspection. e. Clerk's correspondence list for information. Appendix 2 f. Inspection of parish council Annual Calendar and actions outstanding. g. To note receipt fo WO0063 Grimley Parish Council – 2025/26 AGAR external auditor instructions. Clerk has put together a timetable and distributed to Cllrs for their information. h. Subscription for Malwarebytes Standard will renew on 7 May 2026 for £33.32 plus VAT for 1 Year. Plan includes: Premium Security - Proactively blocks viruses and malware in real-time, 24/7. & Browser Guard - Blocks ads, trackers, and scams. Direct debit is paid from Clerk's personal bank account and reimbursed. i. To note that the Clerk has received confirmation that the Home Working Allowance (£15 per month) does not need to be declared via the HMRC PAYE app, as it is paid via expenses as part of the Clerk contract and the amount is below the permitted threshold (£26 per month). j. Online banking and parish council signatories. k. To note that the Clerk has published the annually required CIL Parish Payments reporting form</p>
14	<p>Standing item – Planning Enforcement. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2). Motion to exclude the public and press by reason of the confidential nature of the business to be transacted.</p> <p>Nil at time of publication.</p>
15	<p>Correspondence, dates for diary, items for future agenda. This section is for items to note only and no financial motions can be raised in this section.</p>
16	<p>Date of next scheduled meeting: 18th May 2026 7.30pm – Annual meeting of parish council and thereafter the monthly parish council meeting, Grimley Peace Hall, Sinton Green. The press and public are cordially invited to attend these meetings and should note Standing Orders in advance please.</p>

Appendix 1_Payments to be made this month and already made in the previous month under the Delegation Policy and Financial Regs.

1	Worcestershire CALC	Annual Subscription	511.58	77.94
n/a	Mr S Skeys	Lengthsman worksheet. Paid in March	0.00	0.00
2	Mr S Skeys	Sinton Green Mowing invoice not received	0.00	0.00
3	Water2Business	Standpipe adj. Green Farm. MWGreen.	16.46	2.74
4	Grimley Peace Hall Foundation	Annual donation.	400.00	0.00
5	Nora Parsons Day Care Centre	Annual donation.	100.00	0.00
6	Hallow Scouts and Guides	Annual donation.	100.00	0.00
7	Parochial Church Council	Annual donation.	100.00	0.00
8	Mrs L Stevens	Expenses including HWA	53.78	2.33
9	Nest Pensions		48.21	0.00
10	HMRC Shipley	Employer Gross National Insurance	40.77	0.00
11	Mrs L Stevens	Wage.	redacted	0.00
12	Lloyds Bank PLC	Bank Account Service Charge	4.25	0.00

Appendix 2 - Clerk correspondence where NOT included in agenda items above.

Police Crime Commissioner newsletter
PCSO quarterly contract
NALC Chief Executive's bulletin
WCALC monthly bulletin
CPRE newsletter and monthly bulletin
MHDC Planning monthly bulletin
WCC Funding Finder monthly bulletin
The Rural Funding Digest - Looking for funding for your local project or community group
The Rural Bulletin – national rural news and ensuring rural communities have a voice
Rural Services Network weekly bulletin
HMRC – payroll update and legal requirements.
Parish Magazine monthly submission
Dog fouling solutions
WCALC updates for Councillors
SWDPr supplementary documents
Service Roads MWgreen

Appendix 3 – Notes from Devolution Cluster meeting 23rd March 2026

Chris Wayman (WCALC) shared his views on the impact of devolution on Parish Councils.

This most likely outcome is a single unitary body. At present there is no guidance on creating Parish clusters although CALC will be looking to provide them. Clusters can be of any size and the clustering can be organised and administered as the cluster wishes, for example shared services (Lengthsman, grass cutting), delegated committee powers, shared neighbourhood plans.

There are examples of how cluster groups have been implemented in other parts of the country. Once the decision has been made on the unitary authority there will be more clarity on how this will be organized. There are likely to be some form of Neighbourhood Area Committee which will involve council members and interest groups. These will possibly be responsible for devolved budgets and have decision making powers. It is likely the number of councillors will reduce over time with a higher number serving initially during the transition period.

There is a possibility depending on the financial situation that unitary council services will be stripped back to the minimum statutory requirements leaving Parish Councils to pick up the shortfall, for example verge cutting, Lengthsman scheme. Similarly Ward Councillor grants are likely to be cut.

The issues raised were discussed by the parties present. It was agreed that no further progress could be made until a decision is made with regards to the unitary body.

It was proposed that the next meeting would be held following the outcome of a decision and all interested parties could then begin to discuss how a Parish Cluster should be structured. Parish Clerks will be kept informed.

Appendix 4 – Changes to planning appeals process from 1st April 2026.

The government has announced changes to the planning appeals process, aimed at making it faster and more focused on the evidence submitted during the original application.

Under the new approach, applicants will no longer be able to introduce new evidence at the appeals stage. Instead, appeals will be determined based solely on the information provided as part of the initial application. Previously, applicants could strengthen their case during an appeal by submitting additional evidence. The updated process removes this step, placing greater emphasis on submitting a complete and robust application from the outset. These changes will apply to all planning applications submitted from 1 April 2026.

It is not yet clear how this will affect a parish council's ability to take part in planning appeals or whether the planning inspectorate will now only accept local authority and parish council evidence submitted at the application stage. The working assumption is that responses to future planning applications must be as robust as possible from the offset. We will await further guidance from WCALC. The following may be a useful illustration but please await further confirmation:

Changes to planning appeal process 1st april

The Planning Inspectorate has introduced significant changes to the planning appeals process in England, effective from April 1, 2026. These changes aim to streamline the appeals process, reduce delays, and encourage more complete submissions at the application stage. Key points include:

- **Part 1 Written Representations Procedure:** This procedure will apply to most appeals, including refusals, conditions, and non-determination. It will be the simplest and quickest appeal route. [↔ 5](#)
- **No New Evidence or Amendments:** Applicants will not be able to introduce new evidence or amendments during the appeal stage. [↔ 5](#)
- **Limited Third-Party Representations:** Third-party representations will be limited to those made during the application stage. [↔ 5](#)
- **Focus on Quality of Information:** The new process emphasizes the quality and completeness of the information provided at the application stage. [↔ 5](#)
- **Submission through Digital Service:** All appeals must be submitted through the Planning Inspectorate's "Appeal a Planning Decision" digital service. [↔ 1](#)

These changes are expected to speed up decision-making and reduce the administrative burden on applicants and local planning authorities. It is crucial for applicants to ensure their applications are robust and effectively "appeal-ready" from the outset. [↔ 5](#)

Appendix 5 - Report on Divisional Fund and Highways Fund Allocations for 2025/26

Councillor Mel Fordington - County Councillor for Hallow Division, Worcestershire County Council

As the elected County Councillor for the Hallow Division, I am pleased to provide this summary report on the use of my Divisional Fund (also known as the Worcestershire Councillors' Divisional Fund) and Local Members' Highways Fund during the 2025/26 financial year.

These funds allow local councillors to support small-scale community projects, road safety initiatives, and local improvements that benefit residents across the division. The Hallow Division covers the parishes of Hallow, Grimley, Astley and Dunley, Holt, Shrawley, Wichenford and Kenswick, Broadwas and Cotheridge, and surrounding areas.

The allocations below focus on road safety measures (such as speed roundels and VAS cameras), community infrastructure (bus stop surfacing, playground improvements), and support for local facilities and groups. All projects aim to enhance safety, accessibility, and quality of life for local residents.

Allocations from Divisional Fund and Highways Fund 2025/26. Here is a breakdown of the approved contributions:

Hallow – Moseley Road Speed Roundels. Contribution towards installation of speed roundels on Moseley Road to reinforce the 30mph limit and improve driver awareness and road safety following resident concerns.

Grimley / Sinton Green / Monkwood Parish Council – Bus Stop Road Surfacing. Funding to improve road surfacing at bus stops in the Grimley, Sinton Green, and Monkwood area, enhancing safety and accessibility for public transport users.

Astley and Dunley – Contribution towards Speed Roundels. Support for speed roundels to promote safer driving in the parish.

Holt – £2,500 towards VAS camera. Contribution of £2,500 for a Vehicle Activated Sign (VAS) camera to alert drivers to their speed and improve road safety.

Shrawley – £2,500 towards VAS camera. Contribution of £2,500 for a Vehicle Activated Sign (VAS) camera.

Wichenford and Kenswick – £2,500 towards VAS camera. Contribution of £2,500 for a Vehicle Activated Sign (VAS) camera.

Broadwas and Cotheridge – £2,500 towards VAS camera. Contribution of £2,500 for a Vehicle Activated Sign (VAS) camera.

Wildgoose Rural Training Centre – £500 towards the Roundhouse. Contribution of £500 to support the Roundhouse project at this important local rural training facility.

Grimley Primary School – £500 towards improving playground. Contribution of £500 to enhance the school playground, benefiting children's play and wellbeing.

Nature Families in Holt – £1,000 towards The Red Lion playground for children
Contribution of £1,000 to develop and improve the playground at The Red Lion, providing a safe and enjoyable space for children and families in Holt.

Summary of Key Themes

Road Safety Focus: A significant portion of the funding supported speed reduction measures, including speed roundels and multiple VAS cameras across several parishes. These initiatives respond directly to community concerns about speeding and aim to make our roads safer for all users.

Community and Education: Support for local schools, playgrounds, and training facilities helps strengthen community infrastructure and opportunities for young people and families.

Transport Accessibility: Improvements to bus stop surfacing address practical needs for residents relying on public transport in rural areas.

These projects demonstrate targeted, local investment that complements wider Worcestershire County Council highways and community programmes.

Total Expenditure. Individual project costs vary (with several Highways Fund contributions fixed at £2,500 each for VAS installations). The full financial breakdown is held internally by Worcestershire County Council for audit and reporting purposes. All allocations comply with the rules of the Divisional Fund and Local Members' Highways Fund schemes.

If you have ideas for future use of these funds in 2026/27 or would like further details on any of the above projects, please do not hesitate to contact me.

(end)