



**Grimley
Parish Council**

Monthly Meeting of Grimley Parish Council

8th June 2026, 7.30pm
Peace Hall, Sinton Green, WR2 6NP

This page is the cover sheet to the agenda, Summons and meeting guidelines.

Parish Councillors, Notice is hereby given that a meeting of Grimley Parish Council will be held on Monday **8th June 2026 at 7.30pm** at the Peace Hall, Sinton Green, WR2 6NP. Your attendance at the meeting is requested. What3Word location: [///wove.minds.pokes](https://wove.minds.pokes)



Lisa Stevens, Clerk & Responsible Financial Officer. 9 The Limes, Kempsey, Worcs, WR5 3LG. 07950256363. parishclerk@grimley-pc.gov.uk
Website: grimley-pc.gov.uk Published 03/06/2026



Scan with your
phone to go to our
new parish council
website



Scan with your phone to
access the information
provided at the start of
each meeting

- The press and public may attend to address councillors on matters concerning the parish (allotted point in the agenda), observe the meeting or inspect draft documents. Comments **MUST** be made through the Chair and not aimed at individuals. District and County Councillors are invited to participate in this meeting at the discretion of the Chair. Public comments and questions to them must be directed to the parish council Chair or should be handled at the respective higher authority meetings.
- If this meeting is an extra ordinary meeting, these summons have been issued by the Chair.
- Occasional safety considerations may mean that we close and reschedule the meeting.
- The Register of Electors may be inspected by the Clerk to ascertain attendee residency.
- Names are recorded in the meeting minutes, unless individuals ask for this not to occur.
- With some restrictions, meetings may be filmed or recorded by the public. We are happy to provide guidance on what is permitted. Advice should be sought in advance to avoid disruption. The parish council may live stream those persons sitting at the council table on social media. The parish council may record audio information at this meeting. However, there is no legal requirement for the parish council to live stream a meeting in order to allow virtual public or councillor participation.
- **Please note 'Information provided at the beginning of each parish council meeting' (QR code above to the right).**
- Each agenda item below includes the resolution to discuss and formulate Motions not requiring written notice. New items raised for formal vote will be included in the next agenda unless covered by St.Orders/Financ.Regis/Delegation to Clerk policies.
- If there are any adjustments required to encourage/allow public participation please bring these to the attend of the Clerk or Chair before or at the meeting. We will make all reasonable adjustments where possible.
- Please check fire exits arrangements upon arrival and check against your personal requirements. Please bring any difficulties to the immediate attention of any member of the parish council. In the event of an emergency, 'muster' is in the car park but, since attendees are only encouraged (not required) to sign in, no register will be taken.
- To our knowledge, there are no hearing/audio induction loops installed at this venue.
- The parish council does not hold or manage the wifi codes for this venue.
- Dogs may be permitted depending on the venue hire restrictions. Please enquire beforehand.
- Children are permitted but must not be allowed to disrupt proceedings please. Filming or recording of children is not permitted without written consent of parents/legal guardians - The council and public must take absolute care to meet this restriction.
- Councillors/the public are individually responsible for keeping their own language/phrasing to an acceptable level.
- The parish council has a risk assessment for public meetings. Please ask if you require a copy.

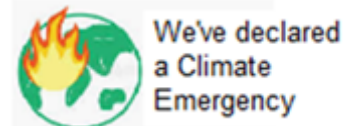
Requests for this information in other languages/audio/large print will be reasonably considered.

Please take a moment read the council's privacy notice, which explains how we use and look after your information and your rights.

See our website for more information: <https://grimley-pc.gov.uk>



IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS



Grimley Parish Council agenda for Monday 8th June 2026, 7.30pm

1	<p>Welcome, information provided at the start of each meeting and general admin</p> <p>a. Points of order and adjustments to facilitate public participation. b. To consider any apologies for absence. Motion to accept and Clerk to add to register. c. Declarations of interest.</p>																								
2	<p>Minutes of the previous meeting 18th May 2026 –Motion to receive, consider and approve.</p>																								
3.	<p>Parish Projects - Discuss updates and formulate Motions not requiring written notice</p> <p>a. Planning application. M/26/00749/HP The Granary, Moseley Farm, Moseley, WR2 6NL. Single-storey garage unit and associated driveway alteration b. Parish Wide Projects - updates as available. SharePoint for latest version of Clerk update. c. Mowing contract Monkwood Green SSSI and Common. Quotes being sought. Copy of spec available on website shortly or by email upon request. c. Noise complaint - alarms at Ball Mill Top.</p>																								
4.	<p>Audit Finance for the year ending 2026 - To consider/Motions to approve procedures/paperwork in connection with the Annual Governance Audit Return (AGAR). The process is to receive, consider, approve and complete each section in the correct legal order. ** Guidance for the completion of the Annual Return states that the Annual Governance Statement and the Accounting Statements can be considered and approved at the same meeting, as long as it is a meeting of the full authority and that it is clear from the minute references that the Statements were approved in the right order. The authority must approve Section 1 Annual Governance Statement before approving Section 2 Accounting Statements and both must legally be approved before 1st July.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; vertical-align: top;">a. to note</td> <td>Step 1.1 – Clerk prepares and signs Section 2 of the AGAR – the Accounting Statements – DONE.</td> </tr> <tr> <td style="vertical-align: top;">b. to note</td> <td>Step 1.2 – Accounts are provided to Internal Auditor & received back by the date of this meeting – DONE</td> </tr> <tr> <td style="vertical-align: top;">c. Receive, consider and VOTE</td> <td>Step 2.1 - Internal Audit To receive and note internal audit review conducted by Mr. P. Moore and to consider findings. Motion to accept findings and internal audit. Minute ref 08/06/2026_4c_step 2.1</td> </tr> <tr> <td style="vertical-align: top;">d. 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5.	<p>Grimley Peace Hall</p> <p>a. To consider a request from the Grimley Peace Hall Committee for a £2,000 grant to support the</p>																								

	ongoing running and maintenance costs of the Grimley Peace Hall. Appendix 2 Confidential
6.	<p>Finance and Administration - Discuss updates and formulate Motions not requiring written notice.</p> <p>a. To review payments made within the past month and to consider and motion to approve the payment of outstanding accounts. Appendix 1.</p> <p>b. To consider and approve payment of urgent accounts if any (Delegation to Clerk policy).</p> <p>c. To note slides and guidance distributed by Cllr Russell ref training and main principles of parish councils – these have been added to SharePoint.</p> <p>d. To note that insurance confirmation documents have been received for June 2026 – May 2027 and have been added to SharePoint.</p> <p>e. Clerk request for membership of SLCC, £158 plus joining fee of £12. (Sharepoint invoice 29)</p>
7.	<p>AOB, correspondence, dates for diary, items for future agenda. This section is for items to note only and no financial motions can be raised in this section.</p> <p>a. Community Recognition Scheme. Community recognition awards and lifetime achievement awards have been issued by MHDC to many faces around the parish including Cllr Robin Woodhouse on the occasion of his 36 years service to the parish council, our Lengthsman Simon Skeys on the occasion of two decades of service to the parish, volunteers at Monkwood Green and the outgoing Peace Hall Committee. Congratulations to all.</p>
8.	<p>Date of next scheduled meeting: 13th July 2026 7.30pm – Monthly PC meeting, Peace Hall, Sinton Green. The press and public are cordially invited to attend these meetings and should note Standing Orders in advance please.</p>

Appendix 1 Payments to be made this month and already made in the previous month under Clerk delegation policy and Financial Regs.

23	Mr S. Skeys	Lengthsman worksheet	May 2026.	awaiting invoice
24	Mr S. Skeys	Sinton Green Mowing	Jun-26	awaiting invoice
25	Water Business	Standpipe adj. Green Farm. MWGreen.	May-26	awaiting invoice
26	Water Plus	Trough adj. Chris Betts. MWGreen.	Quarter 2	balance was £0 on 03/06/2026
27	Garden Waste Service MHDC	Green Waste bin for St Bartholomew's Church x 2.	2026 service charge	155.00
28	Grant application Grimley Peace Hall	Subject to change and Motion as above.		
29	SLCC	Clerk subscription to legal and training services	2026/2027 membership	170.00
30	Mrs L Stevens	Expenses incurred by Parish Clerk including Monthly Homeworking Allowance	June 2026.	30.72
31	Nest Pensions	Clerk contribution £27.55. PC contribution £20.66	June Payment for June Wage	48.21
32	HMRC Shipley	EmployER Gross National Insurance Contributions.4	June Payment for May Wage	40.77
33	Mrs L Stevens	Paid one month in arrears.	June Payment of May Wage	redacted
34	Bank LC	Bank Account Service Charge	May monthly charge paid in June..	4.25