



**Grimley
Parish Council**

Monthly Meeting of Grimley Parish Council

13th July 2026, 7.30pm
Peace Hall, Sinton Green, WR2 6NP

This page is the cover sheet to the agenda, Summons and meeting guidelines.

Parish Councillors, Notice is hereby given that a meeting of Grimley Parish Council will be held on Monday **13th July 2026 at 7.30pm** at the Peace Hall, Sinton Green, WR2 6NP. Your attendance at the meeting is requested. What3Word location: ///wove.minds.pokes



Lisa Stevens, Clerk & Responsible Financial Officer. 9 The Limes, Kempsey, Worcs, WR5 3LG. 07950256363. parishclerk@grimley-pc.gov.uk
Website: grimley-pc.gov.uk Date of publication of this notice: 7th July 2026



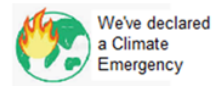
**Scan with your
phone to go to our
new parish council
website**



**Scan with your phone to
access the information
provided at the start of
each meeting**

- The press and public may attend to address councillors on matters concerning the parish (allotted point in the agenda), observe the meeting or inspect draft documents. Comments **MUST** be made through the Chair and not aimed at individuals. District and County Councillors are invited to participate in this meeting at the discretion of the Chair. Public comments and questions to them must be directed to the parish council Chair or should be handled at the respective higher authority meetings.
 - Please ensure that correspondence to be read and considered by the Councillors is received at least one week before the meeting, so that it can be added to the agenda and scheduled for discussion as required.
 - If this meeting is an extra ordinary meeting, these summons have been issued by the Chair.
 - Occasional safety considerations may mean that we close and reschedule the meeting.
 - The Register of Electors may be inspected by the Clerk to ascertain attendee residency.
 - Names are recorded in the meeting minutes, unless individuals ask for this not to occur.
 - With some restrictions, meetings may be filmed or recorded by the public. We are happy to provide guidance on what is permitted. Advice should be sought in advance to avoid disruption. The parish council may live stream those persons sitting at the council table on social media. The parish council may record audio information at this meeting. However, there is no legal requirement for the parish council to live stream a meeting in order to allow virtual public or councillor participation.
 - Please note 'Information provided at the beginning of each parish council meeting' (QR code above to the right).
 - Each agenda item below includes the resolution to discuss and formulate Motions not requiring written notice. New items raised for formal vote will be included in the next agenda unless covered by St.Orders/Financ.Reg/Delegation to Clerk policies.
 - If there are any adjustments required to encourage/allow public participation please bring these to the attend of the Clerk or Chair before or at the meeting. We will make all reasonable adjustments where possible.
 - Please check fire exits arrangements upon arrival and check against your personal requirements. Please bring any difficulties to the immediate attention of any member of the parish council. In the event of an emergency, 'muster' is in the car park but, since attendees are only encouraged (not required) to sign in, no register will be taken.
 - To our knowledge, there are no hearing/audio induction loops installed at this venue.
 - The parish council does not hold or manage the wifi codes for this venue.
 - Dogs may be permitted depending on the venue hire restrictions. Please enquire beforehand.
 - Children are permitted but must not be allowed to disrupt proceedings please. Filming or recording of children is not permitted without written consent of parents/legal guardians - The council and public must take absolute care to meet this restriction.
 - Councillors/the public are individually responsible for keeping their own language/phrasing to an acceptable level.
 - The parish council has a risk assessment for public meetings. Please ask if you require a copy.
 - Please take a moment read the council's privacy notice, which explains how we use and look after your information and your rights.
- See our website for more information: [https:// grimley-pc.gov.uk](https://grimley-pc.gov.uk)

Requests for this information in other languages/audio/large print will be reasonably considered.



**Agenda for the Monthly Meeting of Grimley Parish Council 13th July 2026, 7.30pm,
Grimley Peace Hall, Sinton Green, WR2 6NP**

1	Welcome, information provided at the start of each meeting and general admin a. Points of order and adjustments to facilitate public participation. b. To consider any apologies for absence. Motion to accept and add to register. Cllr Russell.
2	Declarations of interest a. To note updates received to Register of Interests/dispensations. Cllrs are reminded to update their register of interests. b. To declare Disclosable Pecuniary Interests relevant to agenda. Cllrs who have declared a Disclosable Pecuniary Interest/ other Disclosable Interest (para 12(4)(b) Code of Conduct) must leave for the relevant items only, unless a dispensation has been granted. c. To declare any Other Disclosable Interests relevant to the agenda. d. To declare any additions to the Register of Gifts & Hospitality. e. To consider written requests for the granting of a Dispensation (S33 Localism Act 2011). Motion to approve requests. f. To consider any adjustments required to encourage or allow public participation.
3	Minutes of the previous meeting 8th June 2026 – To receive, consider & approve
4	The meeting will be adjourned for Open Forum (Public Question Time) <i>Please refer to the notes on your seat for information about this section.</i> <i>Motion to suspend Standing Orders. The Chair will receive questions from the press and public.</i>
5	To receive the report of the County Councillor – Mel Fordington (Appendix 3) (Items raised for decision will be added to the next agenda)
6	To receive the report of the District Councillor – Dean Clarke (Items raised for decision will be added to the next agenda)
	<i>Closure of Open Forum. Motion to reinstate Standing Orders.</i>
7	Planning & Consultations - Consider and resolve to respond to the following: a. Standing Item: Planning Applications. To consider and arrange an extra ordinary parish council meeting for applications received after date of publication of this agenda: nil at time of publication. b. To note that Nine Local Authorities have been stripped of their power to deal with major planning applications. The government has announced that nine local authorities have been stripped of their power to deal with major planning applications due to (in the government's opinion) slow and poor quality planning decision making in dealing with major planning applications. These are: - Epping Forest District Council in Essex, - Dacorum Borough Council in Hertfordshire, - Hertsmer Borough Council in Hertfordshire, - Rossendale Borough Council in Lancashire, - Cherwell District Council in Oxfordshire, - Staffordshire Moorlands District Council in Staffordshire, - South Tyneside Council in Tyne and Wear, - Malvern Hills District Council in Worcestershire, - Wychavon District Council in Worcestershire. Applicants can now choose to apply to the government's Planning Portal instead.
8	Commons and Village Greens - Discuss updates and formulate Motions not requiring written notice a. “Managing Activities on Parish Council Owned Land”. Consultation closed 30th June. Suggested amendments concerning resident memorials and also suggested creation of a ‘Memorials Policy’. <i>(Drafts on SharePoint in the Meeting Folder).</i> <i>Comments received in advance of meeting ref memorials policy: “extend planning proviso to include Highways and associated licences and whether we should make clear that GPC will not inherit future maintenance liability/cost. Should there be a time dimension restriction so that items may be removed after a certain time....?”</i>

8 continued Commons and Village Greens

- b. **Grimley top and bottom triangles.** Resident request to plant flowers and bedding plants on both triangles has been passed to Highways. **Motion:** For the Parish Council to hold the planting permission licence on behalf of the residents, as the main point of contact. Residents have raised over £800 to fund this project.



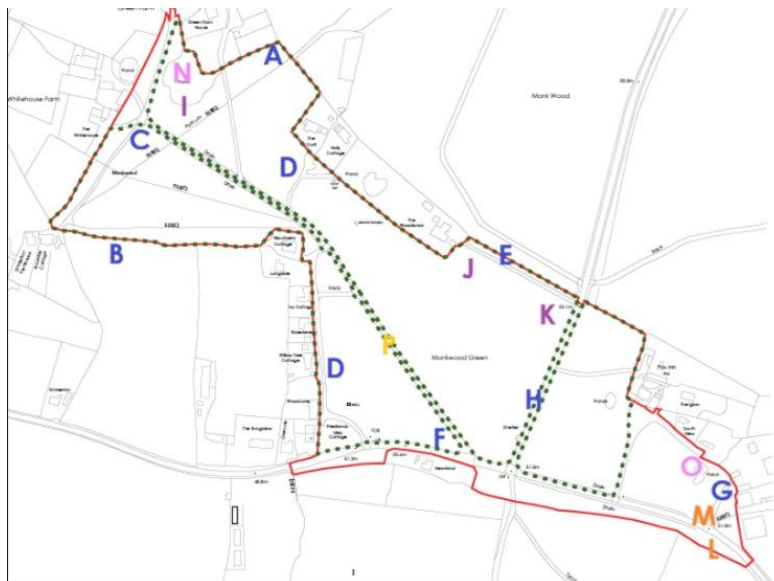
Top Triangle



Bottom Triangle

c. Monkwood Green

- i. **Mowing contract.** No quotations received as yet. Motion to delegate Clerk authority to accept a quotation as received by 12th July. Cllr Ayers has offered to chase. *(Contract on SharePoint in the Monkwood Green folder).*
- ii. Option to strim and rake the Petty Whin section of Green off earlier this year due to the very dry weather: **Motion** for start date 8th August 2026.
- iii. **Monthly water bills** for the stopcock in vicinity of Green Farm. Clerk has emailed Water2Business to apply for an online account in order to view bills and submit readings
- iv. **Large Willow Tree adjacent the main pond South of the Fox Public House (O on map)**
Response from BT Openreach ref the heavy duty cables running through the tree and request for them to attend to the pollarding – they will conduct a site inspection in due course.
- v. **Ditch clearance as per 5 year plan (A to N on map) and (B on map)**
 - Clearance of ditches from the main pond towards Green Farm. Progress with approach MJ in this respect with regard to their experience on site. **Cllr to take this on please.**
 - Clearance of ditches from Blackberry Cottage to Simberton Farmhouse. Progress with approaching BP in this respect with regard to their experience on site. **Cllr to take this on please.**



d. Sinton Green

- i. Quotation from SS ref ditches. Confidential Appendix 4. **Motion** for decision on next steps.
- ii. **Motion** for removal of one birch tree by the bus stop and the one birch tree by the pond – both of which have died. Quote to remove both would be £600 from JB.
- iii. Potential replacement trees on the Village Green – 3 have been lost this since early 2025.

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Infrastructure, services, highway matters, drainage and flooding

To discuss updates/formulate Motions not requiring written notice. Highways (roads & pavements) & byways (bridleways and footpaths).

a. **Noticeboards.** Lock at Sinton Green left hand side is jammed.

b. Resident correspondence ref **lorries and camper vans parking** on the verge opposite Grimley Top Triangle.



c. **Parish Projects and Enforcement List. To note updates.**

- i. **Worlds End water in road** – Land Drainage were due to inspect and write to residents May 2026. Clerk awaiting update.
- ii. **Dark Lane water in road** – Roadworks were scheduled by Highways for 22 June 2026. The Clerk is not aware that this occurred?
- iii. **Oakhall Green water in road / pond** – Highways has sent a repeat letter (June) to landowner ref riparian duties
- iv. **Moseley corner water in road** – Land Drainage Partnership were due to contact residents May 2026 and to inspect site further up the hill. Clerk awaiting update.
- v. **Worlds End sewage in fields** - Severn Trent have carried out pipe cctv to check for breaks. Clerk awaiting update. Residents have been kept informed.
- vi. **Dark Lane bollards** - request for replacement bollards to protect verge – Clerk liaising with CCllr.
- vii. **School parking** – chasing an update. To note that parents have been observed parking in the field adjacent to Church Farm without permission of the land-owner.
- viii. **Mudwalls collapsed road** - chasing an update.
- ix. **Kerb Grimley Bus Stop** – County Council do not have the budget to reinstate kerb stones. Divisional funds have paid for the verge to be reinstated and seeded. Cones are out temporarily until the grass has grown.
- x. **Noise complaint** - alarms Ball Mill Top. Worcs Reg Services are involved. No further action required by PC.
- xi. **Blocked pipe under road adjacent to Open Ditch Pub** – Highways have carried out pipe CCTV inspection. Clerk awaiting details. Clerk continues to chase Housing association ref blocked pipe under bridge at entrance to The Houses, Sinton Green.
- xii. **Rights of Way at St Bartholomew's Church** – Clerk has reported broken/missing gates to Highways: 604 gate leaning against wall. 606 gate is missing. Church steps require a new hand rail.
- xiii. **Diversion associated with 1814798 14th July Moseley Road Closure, Hallow.** Clerk has requested that HGVs be provided an alternative diversion to Dark Lane. No response as yet from Highways.
- xiv. **Alleged blocked septic tank Walton Lane**

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Reports from other Projects and Representatives

To discuss updates and formulate Motions not requiring written notice.

- a. **Grimley Peace Hall**, Sinton Green. To consider a request from the Grimley Peace Hall Committee for a grant to support the ongoing running and maintenance costs of the Grimley Peace Hall. *Application due to be received.*
- b. **Lengthsman.** Updates as required.
- c. **Defib updates and progress.** Replacement pads ordered by Clerk and now received. Weekly reporting continues. Heart Beat Trust is advising on National Grid interventions at Monkwood Green phone box.
- d. The Annual General Meeting of the **Nora Parsons' Centre** will be held at the Centre in Venn Lane, Wichenford, on Wednesday 15th July at 7pm.

10. Continued

e. **Staffing Committee**

i. Date of next meeting

ii. To advise that the Staffing Committee will debate a Motion for increase for mileage from 45p per mile to 55p per mile (for the first 10,000 miles) and will report back to Full Parish Council.

Table 1 below: Example lengthsman mileage 2025 for reference

Month	Miles	Cost when 45p per mile	Cost if 55p per mile	Difference
Mar-25	15	6.75	8.25	1.5
Apr-25	14	6.3	7.7	1.4
May-25	13	5.85	7.15	1.3
Jun-25	14	6.3	7.7	1.4
Jul-25	14	6.3	7.7	1.4
Aug-25	13	5.85	7.15	1.3
Sep-25	14	6.3	7.7	1.4
Oct-25	14	6.3	7.7	1.4
Nov-25	12	5.4	6.6	1.2
Dec-25	12	5.4	6.6	1.2
Jan-26	15	6.75	8.25	1.5
Feb-26	15	6.75	8.25	1.5
Mar-26	12	5.4	6.6	1.2
f.				£17.70

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Finance and Administration - Discuss updates and formulate Motions not requiring written notice.

- a. **SharePoint Access.** To pause the meeting to provide IT assistance to those that require access to SharePoint. Cllrs please bring your IT equipment along.
- b. Questionnaire distribution ref Cllr access to IT at meetings will proceed in due course.
- c. **Bank signatories** progress and assistance.
- d. To review payments made within the past month and to consider and **Motion** to approve the **payment of outstanding accounts**, including monthly standing orders. Appendix 1.
- e. To consider and approve payment of urgent accounts if any (Delegation to Clerk policy).
- f. To receive and motion to accept latest **Bank Reconciliation**.
- g. **Clerk timesheet** for inspection.
- h. **Clerk's correspondence** list for information. Appendix 2
- i. Inspection of parish council **Annual Calendar** and actions outstanding.
- j. To note submission of **WO0063 Grimley Parish Council – 2025/26 Annual Audit (AGAR)**. To note that the Clerk has signed an amendment as advised by PKF LittleJohn to clarify that the Parish Council is not acting as Sole Trustees for any charity – Chair and internal auditor were copied in.
- k. **Option for directory of local businesses** on website.
- l. **Magazine article.** Contribution due from Cllr Collett for September 2026. Assuming no August mag.
- m. **Website analytics for noting:**

Visits Summary

Name	Value
Unique visitors	156
Visits	177
Actions	1,547
Maximum actions in one visit	274
Actions per Visit	9
Avg. Visit Duration (In seconds)	00:05:21
Bounce Rate	62%

12	Standing item – Planning Enforcement. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2). Motion to exclude the public and press by reason of the confidential nature of the business to be transacted. Nil at time of publication.
13	Correspondence, dates for diary, items for future agenda. This section is for items to note only and no financial motions can be raised in this section.
14	Date of next scheduled meeting: 28th September 2026 7.30pm – Annual meeting of parish council and thereafter the monthly parish council meeting, Grimley Peace Hall, Sinton Green. The press and public are cordially invited to attend these meetings and should note Standing Orders in advance please.

Report from County Councillor Mel Fordington

Hallow Division, July 2026

Guidelines for Highways Communication

- Individual parish councillors should not email Tanya Crake directly.
- When reporting a highways concern or issue, please make sure clear pictures are taken to show the exact location and provide a clear and concise description of the problem.
- I continue to work hard on your behalf across the division, chasing up highways issues, pothole repairs, drainage problems, and other local concerns.

Playground Improvement Funding Initiative

Community Funding. Playground Improvements.

- This year I am continuing to focus my division funds on improving playgrounds across the division.
- I have already allocated one thousand pounds to Lower Broadheath The Bell for playground improvements.
- This funding has been approved, and the parish will shortly be carrying out the work.
- I remain happy to consider further playground improvement requests from other parishes in the division.

August Vacation Notice

I will be taking a break in August as I am going away on vacation.

Please continue to send your emails and concerns as normal.

Mel Fordington