



**Grimley
Parish Council**

Monthly Meeting of Grimley Parish Council

**26th October 2026, 7.30pm
Peace Hall, Sinton Green, WR2 6NP**

This page is the cover sheet to the agenda, Summons and meeting guidelines.

Parish Councillors, Notice is hereby given that a meeting of Grimley Parish Council will be held on Monday **26th October 2026 at 7.30pm** at the Peace Hall, Sinton Green, WR2 6NP. Your attendance at the meeting is requested. What3Word location: ///wove.minds.pokes



Lisa Stevens, Clerk & Responsible Financial Officer. 9 The Limes, Kempsey, Worcs, WR5 3LG. 07950256363. parishclerk@grimley-pc.gov.uk
Website: grimley-pc.gov.uk Date of publication of this notice: 21st Oct 2026



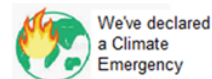
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new parish council
website**



**Scan with your phone to
access the information
provided at the start of
each meeting**

- The press and public may attend to address councillors on matters concerning the parish (allotted point in the agenda), observe the meeting or inspect draft documents. Comments **MUST** be made through the Chair and not aimed at individuals. District and County Councillors are invited to participate in this meeting at the discretion of the Chair. Public comments and questions to them must be directed to the parish council Chair or should be handled at the respective higher authority meetings.
 - Please ensure that correspondence to be read and considered by the Councillors is received at least one week before the meeting, so that it can be added to the agenda and scheduled for discussion as required.
 - If this meeting is an extra ordinary meeting, these summons have been issued by the Chair.
 - Occasional safety considerations may mean that we close and reschedule the meeting.
 - The Register of Electors may be inspected by the Clerk to ascertain attendee residency.
 - Names are recorded in the meeting minutes, unless individuals ask for this not to occur.
 - With some restrictions, meetings may be filmed or recorded by the public. We are happy to provide guidance on what is permitted. Advice should be sought in advance to avoid disruption. The parish council may live stream those persons sitting at the council table on social media. The parish council may record audio information at this meeting. However, there is no legal requirement for the parish council to live stream a meeting in order to allow virtual public or councillor participation.
 - Please note 'Information provided at the beginning of each parish council meeting' (QR code above to the right).
 - Each agenda item below includes the resolution to discuss and formulate Motions not requiring written notice. New items raised for formal vote will be included in the next agenda unless covered by St.Orders/Financ.Regis/Delegation to Clerk policies.
 - If there are any adjustments required to encourage/allow public participation please bring these to the attend of the Clerk or Chair before or at the meeting. We will make all reasonable adjustments where possible.
 - Please check fire exits arrangements upon arrival and check against your personal requirements. Please bring any difficulties to the immediate attention of any member of the parish council. In the event of an emergency, 'muster' is in the car park but, since attendees are only encouraged (not required) to sign in, no register will be taken.
 - To our knowledge, there are no hearing/audio induction loops installed at this venue.
 - The parish council does not hold or manage the wifi codes for this venue.
 - Dogs may be permitted depending on the venue hire restrictions. Please enquire beforehand.
 - Children are permitted but must not be allowed to disrupt proceedings please. Filming or recording of children is not permitted without written consent of parents/legal guardians - The council and public must take absolute care to meet this restriction.
 - Councillors/the public are individually responsible for keeping their own language/phrasing to an acceptable level.
 - The parish council has a risk assessment for public meetings. Please ask if you require a copy.
 - Please take a moment read the council's privacy notice, which explains how we use and look after your information and your rights.
- See our website for more information: [https:// grimley-pc.gov.uk](https://grimley-pc.gov.uk)

Requests for this information in other languages/audio/large print will be reasonably considered.



**Agenda for the Monthly Meeting of Grimley Parish Council 26th October 2026, 7.30pm,
Grimley Peace Hall, Sinton Green, WR2 6NP**

1	Welcome, information provided at the start of each meeting and general admin - Points of order and adjustments to facilitate public participation. - To consider any apologies for absence. Motion to accept and add to register. Cllr Auty. - To determine any items on this agenda that should be considered of a private nature and Motion to exclude members of the press and public during consideration of the said agenda items by reason of the confidential nature of the items of business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960. - Notification of any non-financial items intended to be raised in AOB.
2	Declarations of interest - To note updates received to Register of Interests/dispensations. Cllrs are reminded to update their register of interests. Cllr Collett ref planning - To declare Disclosable Pecuniary Interests relevant to agenda. Cllrs who have declared a Disclosable Pecuniary Interest/ other Disclosable Interest (para 12(4)(b) Code of Conduct) must leave for the relevant items only, unless a dispensation has been granted. - To declare any Other Disclosable Interests relevant to the agenda. - To declare any additions to the Register of Gifts & Hospitality. - To consider written requests for the granting of a Dispensation (S33 Localism Act 2011). Motion to approve requests. - To consider any adjustments required to encourage or allow public participation
3	Minutes of the previous meeting 28th September 2026 – To receive, consider & approve
4	The meeting will be adjourned for Open Forum (Public Question Time) <i>Please refer to the notes on your seat for information about this section.</i> <i>Motion to suspend Standing Orders. The Chair will receive questions from the press and public.</i>
5	To receive the report of the County Councillor – Mel Fordington (Items raised for decision will be added to the next agenda)
6	To receive the report of the District Councillor – Dean Clarke (Items raised for decision will be added to the next agenda)
	<i>Closure of Open Forum. Motion to reinstate Standing Orders.</i>
7	Planning & Consultations - Consider and resolve to respond to the following: - Standing Item: Planning Applications. To consider and arrange an extra ordinary parish council meeting for applications received after date of publication of this agenda. M/26/01457/FUL Whitehouse Farm, Monkwood Green, WR2 6NX, construction of hard surface to extend farmyard (part retrospective). - To note that M/26/01336/PIP at Land At (Os 8194 6033) Sinton Green has been taken to appeal Appeal ref 6017857 - To note that M/25/01241/GPDQ Land at OS 8023 5997, Monkwood Green, Hallow, WR2 6NX, United Kingdom was declined at appeal. Appeal reference number: 6008570
8	Commons and Village Greens - Discuss updates and formulate Motions not requiring written notice Monkwood Green updates as required, including options for 2027 contract. Sinton Green - Progress removal of dead birch tree by the bus stop and dead birch tree by the pond. Update Clerk. - Personal property being left on the Village Green.
9	Infrastructure, services, highway matters, drainage and flooding To discuss updates/formulate Motions not requiring written notice. Highways (roads & pavements) & byways (bridleways and footpaths). Litter bin A443 progress Clerk. Parish drainage projects progress Clerk – paperwork distributed 16/10/16 by email. - Walton Lane hedges – thank you to residents and contractors for assistance.
10	Reports from other Projects and Representatives To discuss updates and formulate Motions not requiring written notice. Grimley Peace Hall, update as available.

11 Budget for 2027/2028

Items submitted for consideration:

i. **Lengthsman contract for 2027/28** – current £20.00 per hour. Option to increase to £23-£25 per hour and reassess hours as required, currently 15 hours per month. **Draft for 2027/2028 contract - £25 per hour at 15 hours per month = £375 per month = £ 4,500 over the year, including mileage at 0.55p per mile.**

ii. **Noticeboards x 3** (Grimley, Monkwood Green and Sinton Green). Option for total replacement. Option for replacement: <https://www.greenbarnes.co.uk/>



2-bay, 4 x A4 Man-made Timber noticeboard (Ref: PDN)

From: £1,036.10 (excl VAT)

2-bay, 4 x A4, external, lockable, Man-made Timber notice board, portrait format, glazed. Can be wall, post or railing-mounted. Overall dimensions 1270mm wide x 848mm high. Display dimensions 453mm wide x 682mm high per bay. Display capacity 4 x A4 sheets in portrait format per bay.

When it first launched over 20 years ago, the PDN offered a radical alternative to what might be viewed as the archetypal timber-built village noticeboard. These days it has pretty much become the archetypal village noticeboard! Its popularity is not, however, confined to parish and town councils; this board is also a firm favourite with churches, schools and a host of other users too.

iii. **Budget for replacing missing and broken finger posts** parish-wide. £600 to cover up to 3 posts.

iv. **Bus stop Grimley** – Budget for general repairs and repainting. £500.

12 Staffing Committee

- a. Clerk appraisal update and timescales.

13 Finance and Administration - Discuss updates and formulate Motions not requiring written notice.

- a. **To consider** the reallocation of the £30 budget previously earmarked for the purchase of a Remembrance Day wreath. As the Church Wardens have kindly offered the use of an existing wreath, no purchase is required. Members are asked to consider reallocating the £30 budget provision to the St Bartholomew's Church Committee in recognition of its support of the parish's Remembrance Day commemorations.
- b. **Motion to approve purchase** of the 2026 edition of The Clerks' Manual, at reduced price through SLCC membership £43.80 (zero rated for VAT). The cost for non-members is £66.75 (zero rated for VAT).
- c. **IT Questionnaire.**
- d. **Bank signatories progress is being made x 2 signatories.**
- e. To review payments made within the past month and to consider and **Motion** to approve the **payment of outstanding accounts**, including monthly standing orders. Appendix 1.
- f. To consider and approve payment of urgent accounts if any (Delegation to Clerk policy).
- g. To receive and motion to accept latest **Bank Reconciliation.**
- h. **Clerk timesheet** for inspection.
- i. **Clerk's correspondence** list for information. Appendix 2
- j. Inspection of parish council **Annual Calendar** and actions outstanding.
- k. **Magazine article.** Cllr Probert for December 2026.

14 Standing item – Planning Enforcement. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2). **Motion** to exclude the public and press by reason of the confidential nature of the business to be transacted.

Nil at time of publication.

15 **Correspondence, dates for diary, items for future agenda.**

This section is for items to note only and no financial motions can be raised in this section.

2027 parish council meeting dates as proposed:

Grimley Parish Council meeting dates 2027

Please always double check meeting dates and times before attendance, as meetings may unavoidably change at short notice.

The below is correct as of Oct 2026.

Meeting venue - Peace Hall, Sinton Green, WR2 6NP **unless otherwise stated**

Monday 25 th <u>January</u> , 7.30pm	- Grimley Parish Council monthly meeting.
Monday 22 nd <u>February</u> , 7.30pm	- Grimley Parish Council monthly meeting. <i>Half term Mon 15th - Mon 22nd Feb.</i>
Monday 22 nd <u>March</u> , 7.30pm	- Annual Parish Meeting of Residents NB. The Annual Parish Meeting is not a 'normal' monthly parish council meeting. It is a meeting of the parish or town electors, organised by the Parish Council. Electors can contribute to the agenda and in practice these meetings often celebrate local activities and debate current issues in the community. It is an opportunity for parishioners on the Electoral Roll to raise any matters of concern to them that relates to their local community. It would be helpful to have written notice of any matters to be raised but it is not essential. Matters can be raised at the meeting without prior notice. (Annual Parish Meetings must be held between 1st March 1st June each year). (<i>Avoids Easter 26th March - 31st March</i>)
Monday 26 th <u>April</u> , 7.30pm	- Grimley Parish Council monthly meeting.
Monday 24 th <u>May</u> , 7.30pm	- Annual Meeting of Grimley Parish Council NB. The above is an annual meeting of Parish Cllrs, where appointments for the following take place: chairman, vice-chairman, committee members and representatives to other bodies. The public may not speak at this meeting, though they are cordially invited to attend to observe proceedings. (Standing orders states "In a year which is not an (parish) election year, the annual meeting of a council shall be held on such day in May as the council may direct."). First item: Election of chair and sign declaration of office. Retiring/previous Chair will be in attendance <i>in order to</i> preside over this first item only, as necessary. (<i>Avoids half term last weekend in May and bank holiday 31st</i>)
Monday 14 th <u>June</u> , 7.30pm	- Grimley Parish Council Finance Committee with full council. NB. Important Audit accounts will be signed off at the above meeting.
Monday 12 th <u>July</u> , 7.30pm	- Grimley Parish Council monthly meeting <i>Avoids 20th July start of school holidays.</i>
No meeting in August.	
Monday 27 th <u>September</u> , 7.30pm	- Grimley Parish Council monthly meeting
Monday 25 th <u>October</u> , 7.30pm	- Grimley Parish Council monthly meeting
Monday 22 nd <u>November</u> , 7.30pm	- Grimley Parish Council monthly meeting

No meeting in December 2027.

All bookings have been made with the Grimley Peace Hall.

14 **Date of next scheduled meeting:**

23rd November 2026 7.30pm – Monthly meeting of parish council and thereafter the monthly parish council meeting, Grimley Peace Hall, Sinton Green.

The press and public are cordially invited to attend these meetings and should note Standing Orders in advance please.

Appendix 1 Payments to be made this month and already made in the previous month under the Delegation Policy and Financial Regs.

69	Mr S. Skeys	Lengthsman worksheet	Sept 2026.	£213.30	0.00
70	Mr S. Skeys	Sinton Green Mowing - late September and October, plus tidy of long wild flowers	September and October 2026	210.00	0.00
71	Water Business	Standpipe adj. Green Farm.	Sep-26	16.52	2.76
72	Mrs L. Stevens	Oakhall Green highways flooding Land Reg Search		7.00	
73	Grimley Peace Hall Foundation	Room bookings for 2027		225.00	0.00
74	Mr A B	Monkwood Green strimming ancient anthills section	2026	998.25	0.00
75	SLCC	2026 edition of The Clerks' Manual	Payment yet to be approved	43.80	0.00
76	WCALC	Training Cllr Auty Session 2		48.00	8.00
77	Community Heartbeat Trust Ltd	Annual care package for all three defibs		453.60	75.60
78	Hang It All UK LTD	Framing WW2 home guard photos for the Peace Hall		100.00	0.00
79	WCALC	Training Cllr Auty Session 1		48.00	8.00
80	Mrs L. Stevens	Expenses incurred by Parish Clerk including Monthly Homeworking Allowance	Oct-26	44.67	0.00
81	Nest Pensions	Clerk & PC contribution	Sept Payment for Sept Wage	49.82	0.00
82a	HMRC Shipley	EmployER Gross National Insurance Contributions.	Oct Payment for Sept Wage	44.23	0.00
82b	HMRC Shipley	EmployEE income tax contributions	Oct Payment for Sept Wage	4.60	0.00
83	Mrs L Stevens	Paid one month in arrears.	October for September	redacted	0.00
84	Bank PLC	Bank Account Service Charge		4.25	0.00

Appendix 2 - Clerk correspondence where NOT included in agenda items above.

Training Handout Councillor Foundation 1 – distributed to Cllrs for info.

Threshold expansion of Road Safety Grant round – suggestions put forward by Cllrs are not applicable or should be made by third parties.

Police parish priorities correspondence as per pervious instructions.

Road closures and roadworks – notices placed on social media.

CPRE Newsletter and AGM – no Cllr wishes to attend.

Smaller Authorities Audit Appointments (SAAA) Digital AGAR Update

Appendix 3 - Report from County Councillor Mel Fordington

As your county councillor, I want to give you updates on the areas I have been working on this month October 2026.

Back to School

As September began, it was important to make sure our schooling was back on track. I liaised with the headteacher of our secondary school, Chantry School, to help get students through and make sure the support they needed was in place so things moved in the right direction. A big part of that was securing school placements for children there was a lot of email traffic and attention needed to get placements sorted so pupils could start the term. I also worked on the school bus side. Some parents were paying for transport but their children were not being collected, and I chased that up to make sure the service was actually running as it should. Making sure communication flowed and getting these things done was my priority, and I worked with the Children, Families, and Education teams throughout to keep things moving.

Continued overleaf

Appendix 3

On the SEND side, Worcestershire's SEND Reform Plan is now in place, setting out how the local partnership will improve support and outcomes for children and young people with special educational needs over the next three years. The focus is on strengthening inclusion in schools, improving partnership working, and making sure support is available earlier and closer to home. Ofsted and the Care Quality Commission carried out a monitoring inspection in May, and the updated Priority Action Plan was published in August. Waiting times for autism assessments and ADHD medication pathways remain a concern, and I will continue to press for progress on these. The Life Beyond School event at Sixways on the eighth of October will bring together more than fifty employers and education providers to help young people with SEND explore their future pathways.

Hallow Playground

Following the urgent meeting I called in September over the poor condition of the play equipment including cracks big enough for a child's foot to get stuck I am delighted that Hallow Playground has now secured early backing from the county council's Public Health team. I organised for the Cabinet Member for Health and Wellbeing to attend with officers from the Worcestershire County Council Public Health team, and I would like to thank the Hallow Parish Council chairman and district councillor for their support. A dedicated public health officer will serve as the primary point of contact as the project develops. Additional funding will still be needed, but Public Health has committed to helping identify the elements most likely to deliver strong public health outcomes.

Hallow VAS Camera

I will be paying half the costs of a new vehicle-activated sign for Hallow from my divisional funds. This follows ongoing concerns from residents about speeding through the village and builds on the VAS signs I have already delivered in Shrawley, Holt, Broadwas, and Wichenford. I will also be working on 30 mph roundels in different areas and locations across the division.

Smoke in Hallow

Residents in Hallow have raised concerns about smoke affecting residential areas, with particular concern around Banks Close and Coks Close. I have asked the environmental team to carry out an investigation into the source and impact. I also held a meeting with residents from Coks Close, together with the Environment Cabinet Member and the Environment department, to find out where this smoke is coming from, why it is occurring, and why it has been going on for such a long time. I will continue to press for answers and a resolution for residents.

Martley T-Junction

I have been addressing the situation at the T-junction in Martley, which is a very dangerous area. I am holding a meeting on Monday with Highways and the parish chair so we can come up with a solution. I have also used social media to raise concerns and have asked for participation from users of the Martley community group to suggest solutions.

Highways

I hold regular monthly meetings with the Highways team up to two or three a month including face-to-face meetings with the Highways officer, and I include parish chairs and parish councils in those meetings. I also invite cabinet members when there are issues that need raising at a higher level. If you have any concerns that you feel need to be addressed, please bring them to my attention so I can raise them at these meetings and bring the right people to you.

Lower Broadheath

I have been in touch with Severn Trent as the new pipework infrastructure project is nearing completion, and I am bringing Severn Trent to Lower Broadheath to thank the village residents. I asked the parish what they would like in terms of the event, and they have requested to hold it in the village hall. The parish has also asked if Severn Trent can help support their roof repairs, as the roof is leaking and they need twenty-five thousand pounds to fix it. Severn Trent will not be able to contribute the full amount, but I will be asking what they can do to help.

Martley Road in Lower Broadheath sidings are constantly on my agenda, and the work will be done this month. Lots of other areas will also see footpath and footway repairs.

Gullies and Drains

I have asked all parishes in my division to send me reference numbers for reported gullies and drains so we are ready for the months ahead. Autumn and winter are when these issues really bite, and being prepared now means we can act quickly when the weather turns.

Planning and Regulatory Committee

I have recently stepped down from my position as Vice-Chair of the Planning and Regulatory Committee, and I will now serve as a substitute member. Government regulations now limit planning committees to a maximum of thirteen members, a change the council addressed in July and which must be implemented by the thirty-first of October. Alongside this, a new national scheme of delegation means most planning decisions will now be made by officers rather than by committee, including the majority of housing applications. I voiced my disappointment at this, as councillors campaign and stand to be elected precisely because they are trusted by their electorate, yet most decisions will now be officer-made.

Mel Fordington, County Councillor, Hallow Division

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