

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

Grmley Parish Council

County area (local councils and parish meetings only):

**Financial year ending 31 March 20xx**

Prepared by (Name and Role):

Mrs Lisa Stevens

Date:

27/04/2023

		£	£
<b>Balance per bank statements as at 31/3/23:</b>			
	account 1 Treasures Account	10,501.9	
	account 2 Saving account	19,626.6	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			30,128.5
Petty cash float (if applicable)		nil	-
Less: any unpresented cheques as at 31/3/23 ( <b>enter these as negative numbers</b> )			
	item 1	nil	
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			-
Add: any un-banked cash as at 31/3/23		nil	
			-
<b>Net balances as at 31/3/23 (Box 8)</b>			<b><u>30,128.5</u></b>