

# Monthly Meeting of Grimley Parish Council

**Monday 25<sup>th</sup> April 2022, 7.30pm  
Peace Hall, Sinton Green**

## Annual Parish Meeting

Nil residents attended. The annual police report will be re-submitted for public presentation in May 2022. All other reports were given during the subsequent monthly meeting of the parish council. No public questions had been submitted in advance of the meeting. Cllrs commented that recent covid restrictions may have resulted in parishioners getting out of the habit of attending these annual events. The Clerk to redouble efforts to set up a parish wide email group suitable for distributing agendas.

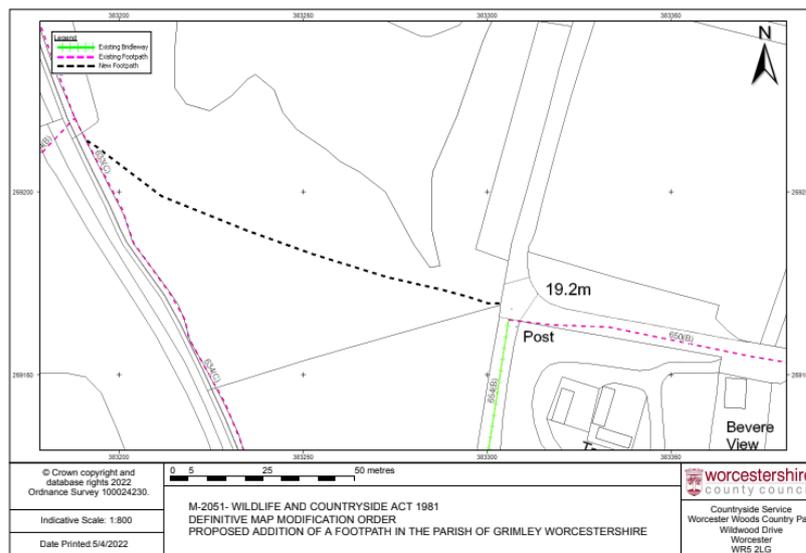
## Minutes of the monthly parish council meeting

	<p><b>Present:</b> Parish Cllrs D Stanley (Chair), A Atkinson, P Ayers, G Moore, A Taft, S Wilson.</p> <p><b>Attending:</b> DCllr Dean Clarke. Parish Clerk Lisa Stevens. Public x 1 welcomed as an observer.</p>	
40/22	<b>Points of order. Information provided at the beginning of each meeting.</b>	
41/22	<p><b>Public open forum – Nil questions.</b> Open forum does not usually form a legal part of the meeting but this restriction is waived in this case only as residents wished to address the parish council on matter relating to local planning applications.</p>	
42/22	<p><b>To consider any apologies for absence</b> Parish Cllrs A. Bretherton and J. Izamis. CCllr Scott Richardson Brown due to clashing commitments.</p>	
43/22	<b>Declarations of interest.</b> Nil	
44/22	<p><b>Minutes of previous meetings</b> – Motion to approve previous minutes. <b>21<sup>st</sup> March 2022.</b> Prps: AA. Scnd: PA</p>	
45/22	<p><b>To receive the report of the District Councillor – Dean Clarke.</b> Thank you to the Parish Council, Councillors and Clerk for another successful year. Worcestershire has responded well to the ongoing Ukrainian refugee crisis with 2 families in Grimley parish and 4 families in Hallow parish (that we know of at least) applying to assist. Update on enforcement actions. It was noted that the joint MHDC/WDC enforcement office is now fully staffed.</p>	
46/22	<p><b>Planning</b> - to consider, comment and resolve to respond to the following applications.</p>	
a.	<p><b>21/01846/FUL Birchall Green Solar Farm.</b> Decision is reported to be imminent from MHDC.</p>	
b.	<p><b>Enforcement update Camp Lane opp Retreat Farm.</b> DCllr reported that Malvern Hills District Council (MHDC) had closed down enforcement</p>	

in relation to the Menage in consideration of a forthcoming (at the time) planning application. Subsequent planning application was not validated (reason unknown) and due to error, the enforcement was not then recommenced. A new planning application is expected within 6 months. Enforcement by MHDC will begin if no application is received by this time. It is to be hoped that any new planning app will include a right of way diversion request, upon which the district council will liaise with the county council on the matter (Worcestershire County Council (WCC) are responsible for rights of way and footpaths). It was noted that because the initial planning application was submitted to MHDC, WCC therefore dropped all matters relating to the footpath diversion. The owners of Retreat Farm and the parish clerk have this month asked WCC to take up the matter of the right of way once more.

Clerk

- c. **Enforcement enquiry gate widening/hedge removal Lynden (The Bumbles).** No further enforcement by MHDC.
- d. **Enforcement update hedge removal Birchall Green.** No further enforcement by MHDC as hedge was removed for farm access. MHDC do not appear to considered the damage to the adjacent tree.
- e. **Application to regularise long standing use of right of way 635.** Chair, Clerk and Cllr Taft have received from WCC a copy of Application for the addition of a Footpath In Grimley From 544B to 650B.



The application does not confirm who made the application but Cllrs note that Mr Richardson and Mr Woodhouse had already confirmed their intention to make such an application based on their long-standing knowledge of the footpaths. The County Council had already previously confirmed that the parish council is not convincingly eligible to make such an application, as no parish councillor has 50+ years memory/knowledge of the route in question. Cllrs approved the following statement in response to the consultation, provided that Cllr Taft was able to confirm via Mr Richardson/Woodhouse that they are the source of the application. “The proposed route is sufficiently adjacent to/close to the existing and well-established route used by residents and visitors to the parish and so the parish council has no objections to this application. Indeed, Parish Cllrs would welcome the formal adoption of this route, so that the ancient connection between Hallow village, the Camp Inn and the riverbank can be maintained.” Prp: DS. Scnd: AT. Carried.

Clerk

f.	<p><b>Standing Item:</b> To consider and as required arrange an extra ordinary parish council meeting for planning applications received after date of publication of this agenda.</p> <p>i. <b>M/22/00453/FUL, Boatley Cottage, Ockeridge, Wichenford, Worcester, WR6 6YW, Extension to stable block (retrospective).</b> Parish Cllrs had no concerns or comments and did not require an extra ordinary meeting. The Clerk was instructed to respond to this consultation on 6<sup>th</sup> May i.e. after giving ten days for Cllrs to visit the property.</p> <p>ii. <b>General check on recent planning permissions in Hallow.</b> DCllr confirmed that enforcement is involved with the property in question (near Hallow post office) but that this is not in Grimley Parish and therefore does not need to be considered by Grimley Cllrs.</p>	Clerk All Cllrs
47/22	<p><b>Infrastructure, highway matters, drainage and flooding</b> To discuss updates and formulate Motions not requiring written notice.</p>	
a.	<p><b>Bus services in parish, including inconsiderate parking round Grimley lower triangle.</b> Clerk continues to liaise with Highways ref signage. Cllrs expressed a preference for signage that states "Bus turns here, please keep clear", rather than a very restrictive and non-enforceable 'no parking' sign.</p>	Clerk
b.	<p><b>Poor state of ditches Worlds End opp. Paddlebrook Cottage.</b> Clerk to keep chasing. Highways reported on 27/04/22 "thank you for contacting Worcestershire Highways this location has been sent to our investigations contractor to investigate the issue with jetting and CCTV an update will follow once this has been carried out".</p>	Clerk
c.	<p><b>Flooding in road outside Church Farm, Grimley</b> Clerk to keep chasing. New kerb has gone in outside Priory Cottage but it is not known if this is connected.</p>	Clerk
d.	<p><b>Eroded grass verge Oak Hall Green (Oak Hall Farm Barn).</b> Clerk to liaise with County Cllr once a further update is attempted to be obtained from Highways. Reported as 1186630 and 1253187, neither of which has gathered a response from WCC.</p>	Clerk
e.	<p><b>Recent roadworks in Grimley Village</b> Cllrs noted that they had not received notice of these works. The Clerk confirmed that parish councils are not always notified of road works and that the onus is on the Clerk to keep an eye on the WCC website: <a href="https://one.network/uk/worcestershire">https://one.network/uk/worcestershire</a> which she tried to do on a weekly basis.</p>	Clerk
48/22	<p><b>Commons and Village Greens</b> To discuss updates and formulate Motions not requiring written notice.</p>	
a.	<p><b>Sinton Green.</b> Clerk to continue chasing a signed copy of mowing contract back from the contractor. Cllr Bretherton had previously complimented the contractor on the first cut of the season which was an excellent job. Cllrs reported being happy with the circles left for wild flowers. Next steps are to conduct a site visit with D.Stanley in order to discuss how and when seed wild flowers and additional work other than sowing the seeds</p>	A. Bretherton D.Stanley

b.	<p><b><u>Monkwood Green.</u></b></p> <p>i. <b>Management and grazing update. Including trough.</b></p> <p>Cllr Stanley to take a look at trough. Residents that know where the stopcock is please to inform the parish clerk. Cllrs report that the petty whin is healthy and flowering. Clerk had counted 35 plants. Orchids have also multiplied and spread on the land adjacent to Green Farm and behind Blackberry Cottage. Cattle have been removed and resident is cooperating with regard to removing illegal hay and equipment. Clerk and Cllrs to continue to monitor.</p> <p>ii. <b>To note invoice received from Mr PW for works authorised but not commissioned on the Common £175.00. 08/04/22. Invoice 4. To consider.</b></p> <p>This work was not commissioned. Resident was instructed (verbally and via text message and Whats App) to remove his own equipment only and not to touch parish council property. These instructions were not complied with. Clerk advised parish councillors not to accept the invoice and not to pay. Motion to reject invoice. Prps: PA. Scnd: SW. Carried. Councillor Stanley to continue to endeavour to liaise with resident and seek his compliance with the parish council instructions for graziers.</p> <p>iii. <b>Potholes on service roads update</b></p> <p>Cllr Izamis to order stone asap as roads are dry enough.</p> <p>iv. <b>To note advance notice from Rosedene that Severn Trent will be applying for permission from Natural England to connect this property to water supplies. Some excavation of Common may be required. Further details awaited.</b></p> <p>Duly noted. Parish Cllrs confirmed that they are happy to assist where they can but noted that permission for the works must come from Natural England.</p>	<p>Clerk and all Cllrs</p> <p>Cllr Stanley</p> <p>Cllrs Wilson and Izamis</p>
49/22	<p><b>Reports from other Projects and Representatives</b></p> <p>To discuss updates and formulate Motions not requiring written notice.</p>	
a.	<p><b>Peace Hall Centenary events</b> (3<sup>rd</sup> June various activities throughout day) <b>and Queen's Platinum Jubilee 2022</b> (2<sup>nd</sup> June 8.30pm onwards)</p> <p>The Clerk reported on resident requests that a bonfire not be lit on Sinton Green Common as a beacon. Resident concerns included mess, litter, lack of parking for attendees and damage to village green. Also resident concerns about setting a precedent on the site. Cllrs considered the matter and also the fact that a significant number of key organising residents have stated that they will be away that week. Motion: to cancel the bonfire beacon. Prps: SW. Scnd: GW. Carried. Cllr Bretherton to make a note in the parish newsletter of this decision.</p>	<p>Cllr Bretherton</p>
b.	<p><b>Peace Hall general</b></p> <p>Update provided on recent change of membership of the hall committee. Clerk confirmed that the Committee had requested transfer of the £500 County Council grant towards the jubilee and Centenary. Motion to transfer money. Prps: DS. Scnd: SW</p>	<p>Clerk</p>
c.	<p><b>Broadband projects</b> Grimley, Monkwood Green and Sinton Green. Including UK Gigabit Voucher Scheme – Voucher pending cancellation warning for Sinton Green, which requires no action from residents.</p>	<p>Clerk</p>

d.	<p><b>Defibrillators</b> (existing at Monkwood and Grimley village) (installation imminent at Sinton Green). Clerk, Cllr Stanley, Cllr Wilson and Cllr Ayers continue to conduct weekly checks. Resident volunteers will be needed. Persons interested to give their names to the Clerk or their local cllr. Parish council is currently on the waiting list for a resident training event. Grimley and Monkwood Green defib have recently had new secondary back up batteries installed by the Clerk. Both are fully operation. The Clerk is to follow up on reports that the overhead light in the Grimley phone box is flickering. D. C is a local electrician that previously worked on the phone box and would be willing to help.</p>	Clerk  Clerk
e.	<p><b>Lengthsman.</b> To note increase in budget from WCC to £ 2,362.47. Duly noted with thanks. The Clerk noted that she has issued a new contract to the Lengthsman for the 2022/2023 financial year and is still awaiting a response. Clerk to chase asap.</p>	Clerk
50/22	<p><b>Finance and Administration</b> - To discuss updates and formulate Motions not requiring written notice</p> <p>a. <b>To consider and motion to approve the payment of outstanding accounts.</b> Appendix1. Carried. Prps: GM. Scnd: SW.</p> <p>b. <b>To consider and retrospectively approve payment of urgent accounts, as per emergency Clerk procedures (Delegation to Clerk policy).</b> Appendix 2. Prps: SW. Scnd: DS</p> <p>c. <b>To receive and motion to accept Clerk end of year financial summary and also the March/April Bank Reconciliation 2022.</b> Carried. Prps:SW. Scnd: AT.</p> <p>d. The Clerk noted that Mr P Moore has kindly agreed to act as internal auditor again this year.</p>	
51/22	<p><b>Correspondence, dates for diary, items for future agenda.</b></p> <p><b>Saved items for next meeting / next financial year:</b></p> <ul style="list-style-type: none"> <li>- Painting bus shelters. – Resident volunteer team to do MWGreen shelter. Previous contractor Mr BJ to be approached again with request.</li> <li>- Replacement of all parish council noticeboards / lettering on existing boards.</li> <li>- Flooding in road outside Church Farm, Grimley.</li> <li>- Worcestershire Wildlife Trust mains water pipeline across Monkwood Green Common.</li> </ul>	
52/22	<p><b>Date of next scheduled meeting</b>  <b>Mon 23<sup>rd</sup> May 2022 7.30pm.</b> Peace Hall, Sinton Green.  The press and public are cordially invited to attend this meeting, which will be the annual meeting of Grimley Parish Council.</p>	

**Appendix 1 – Invoices/payments to be made (or date paid if contracted monthly payment)**

Mr S. Skeys	Lengthsman invoice March 2022.	£272.00
Worcester Printers	Centenary celebrations leaflet, invitation form 300 x A4 forms printed colour 1 side only on 80gsm. VAT £7.00. Invoice 3428	£42.00
Mrs Lisa Stevens	Monthly expenses April 2022. Including new Mouse.	£52.89
Mrs Lisa Stevens	Monthly wage March 2022.	£576.48
Mr B Prosser	Ditch work as per agreed Natural England spec.	£2450.00
Mr B Prosser	Emergency pipe work repairs MWgreen.	£420.00
Severn Trent	Trough Water bill. Water plus is the contractor that invoices.	£41.00 plus VAT.
Community Heart Beat Trust	Monkwood Green Annual Care Package invoice 11758	£162 (VAT £27.00)
Mrs Lisa Stevens	Reimbursement for paying Peace Hall Garden waste bin service for The Peace Hall on her debit card. Order TL-00071255	£80.00

**Appendix 2 - Invoices/payments previously made under delegation to clerk policy.**

Mrs Lisa Stevens	Stationery April 2022.	£29.71
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